



# CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760  
Phone: (541) 923-6776 | Fax: (541) 923-5247  
[www.crrfire-or.gov](http://www.crrfire-or.gov)

## **Notice of Board Meeting**

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, March 20, 2025. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, [www.crrfire-or.gov/meetings](http://www.crrfire-or.gov/meetings). The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

### **Board of Directors**

David Palmer, President (Position 3)  
Brad Pahl, Vice President (Position 1)  
Kay Norberg, Secretary (Position 2)  
Joseph Costigan, Treasurer (Position 4)  
Cole Gayheart, Jr., (Position 5)

### **District Staff**

Fire Chief, Sean Hartley  
Admin. Assistant, Dana Schulke  
Office Assistant, Tara Bruce

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### **Board Meeting Agenda**

1. Call to Order – Director Palmer
  - 1.1 Flag Salute – Director Pahl
  - 1.2 Roll Call – Director Norberg
2. Review of Agenda – Director Palmer
3. Approval of minutes – Director Palmer
  - 3.1 Approval of Board Meeting minutes from February 20, 2025
  - 3.2 Approval of Board Workshop minutes from March 8<sup>th</sup>, 2025
4. Financial Reports
  - 4.1 Acknowledge receipt and approval of the financial reports for February 2025 – Director Costigan
  - 4.2 Appointment of Board members to sign checks for Thursday, April 10<sup>th</sup> and Friday, April 25, 2025 – Director Palmer
5. Unfinished business (consideration, discussion, and possible action on the following items):
  - 5.1 Update on Spring Open House / Mock Evacuation Drill – Fire Chief, Sean Hartley
  - 5.2 Board Planning Workshop summary – Director Palmer

6. New Business (consideration, discussion, and possible action on the following items):
  - 6.1 Update and Discussion on Volunteer Association – Director Norberg
7. Fire Chief’s Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer
9. Comment/Questions – Director Palmer
  - 9.1 Public input on the current agenda topics
  - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence / Recognitions / Good of the Order – Director Palmer
11. Adjournment – Director Palmer

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