



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire-or.gov, EIN #93-0779775

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, October 15, 2026. The Board meeting will start at 6:00 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, www.crrfire-or.gov/public-meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting. **We ask that all cell phones be silenced and notifications be turned off.**

Board of Directors

Rodney Cross, President (Position 5)
Brad Pahl, Vice President (Position 1)
Joseph Costigan, Secretary (Position 4)
Mike Fletcher, Treasurer (Position 2)
Dave Palmer, Board Director (Position 3)

District Staff

Sean Hartley, Fire Chief
Dana Schulke, Admin. Asst.

Board Meeting Agenda

1. Call to Order – Director Cross
 - 1.1 Flag Salute – Director Palmer
 - 1.2 Roll Call – Director Costigan
2. Review of Agenda – Director Cross
3. Approval of minutes – Director Cross
 - 3.1 Approval of Board Meeting minutes from September 17, 2026
4. Review of 2025-2026 Financial Statements/Audit – Kori Sarrett, CPA with Accuity, LLC
 - 4.1 Acknowledge receipt and approval of the financial reports for September 2026 – Director Fletcher
 - 4.2 Appointment of Board members to sign payables for Tuesday, November 10th and Wednesday, November 25th, 2026 – Director Cross
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on Sale of Surplus Apparatus – Fire Chief, Sean Hartley
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 Discussion on Chief Hartley's review – Director Costigan
 - 6.2 Discussion/Approval of Resolution 2026-08 accepting unanticipated conflagration revenue in the General Fund – Fire Chief, Sean Hartley
7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. CERT Report – Linda Kay Widmer

9. Comment/Questions:

9.1 Public input on the current agenda topics

9.2 Public input on future agenda topics – (Please limit to one topic)

10. Correspondence/ Recognitions/ Good of the Order – Director Cross

11. Adjournment – Director Cross

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760**

September 17, 2026

A Board Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, September 17th, 2026, at 6:00 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

1. Called to Order by Director Cross at 6:00 PM.

1.1 Flag Salute – Director Palmer

1.2 Roll Call – Taken by Director Costigan and the following were in attendance: Directors Cross, Pahl, Costigan, and Palmer. Director Fletcher was excused. Also in attendance were Fire Chief, Sean Hartley, Administrative Assistant, Dana Schulke, Captain Alysha Delorto, and Deputy Fire Marshal, Dennis Senko. Members of the public were Vicki & Bill Burt, Randy Peterson, Mike Dries, and Kay Limbaugh. Michael Miller attended virtually via the Zoom platform.

2. Review of Agenda – Director Cross reviewed the agenda.

3. Approval of the minutes

3.1 Supplemental Budget Hearing & Board Meeting minutes from Thursday, August 20, 2026 – Director Pahl made a motion to approve the Supplemental Budget Hearing and Board Meeting minutes from August 20th as presented. Director Palmer seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).

4. Financial Reports

4.1 Acknowledge receipt and approval of the financial reports for August 2026 – Chief Hartley presented the financial reports in Director Fletcher’s absence. He reported that everything reconciled as of August 31, 2026. He brought the Board’s attention to the one-time insurance payment made in August. Director Costigan recognized an increase in ambulance revenue. Director Pahl made a motion to approve the August 2026 financials as presented. Director Costigan seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).

4.2 Appointment of Board members to sign checks for Monday, October 12th and Tuesday, October 27th, 2026 – Directors Cross and Costigan will sign on Monday, October 12th, and Directors Palmer and Pahl will sign on Tuesday, October 27th.

5. Unfinished Business –

5.1 Update on Sale of Surplus Apparatus– Chief Hartley reported that there has been no activity after the price reduction. He suggested that the price be reduced by \$5,000 each month through December. If no sale has been made by January, he recommended that the Board consider donating it to another agency. After some discussion, it was suggested by the Board to reduce the price by \$10,000 for one month, then consider donating it. There was no further discussion.

6. New Business –

6.1 Discussion on Fire Chief's evaluation and who will Chair the process – Director Cross noted that someone is needed to Chair the evaluation process. Director Costigan volunteered to serve as the Chair, and Director Fletcher was nominated to co-chair.

6.2 Updated Public Official Ethics Policy – Chief Hartley reported that recent policy updates revealed the need to create a new Ethics Policy, and the draft contained in the Board packet was reviewed. It will replace Board Policy Section 13. Director Palmer made a motion to adopt the new Board Policy for Public Official Ethics as presented. Director Costigan seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).

6.3 Discussion of Workshop Agenda – Director Pahl asked for suggestions for agenda items for the workshop on October 13th at 6 PM. Chief Hartley presented a draft of a tentative agenda which included the following: discussions on financial policy to update new approval process for Bill Pay; a personnel levy; and Board positions that will be up for election in 2027. Director Pahl suggested adding discussion about the Chief's evaluation process. It was also recommended that discussion be added regarding station renovations that might be needed to accommodate a second firefighter/paramedic, as well as other Capital items for the future.

7. Fire Chief's Report – Chief Hartley's report was in the Board packet, which he summarized. He further reported that 266 people attended the Pancake Breakfast, and he thanked the helpers.

8. CERT Report – Chief Hartley presented the CERT report in Linda Kay Widmer's absence. CERT had one activation for directing traffic around a power pole fire. They will help with traffic control at the drive-through flu shot clinic at the station on October 22nd.

9. Comment/Questions –

9.1 Public input on the current agenda topics – There was none.

9.2 Public input on future agenda topics – Director Pahl suggested adding a financial review of the audit to the workshop agenda. Chief Hartley will invite one of the auditors to the October Board meeting.

10. Correspondence/Recognitions/Good of the Order – There was none.

11. Adjournment – Director Cross adjourned the meeting at 6:34 PM.

Respectfully submitted,

Dana Schulke, Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue

As of September 30, 2026

Account	Sep 30, 2026
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	15,988.68
Capital Reserve Fund	310,466.25
Chase Business	10,401.89
Chase Payroll	38,159.54
Chase Savings	113,030.36
General Fund	216,512.45
Local Option Levy Fund	1,149,936.07
Stripe USD	180.00
Total Cash and Cash Equivalents	1,854,675.24
Total Current Assets	1,854,675.24
Total Assets	1,854,675.24
Liabilities and Equity	
Liabilities	
Current Liabilities	
A. DELORTO	1,660.06
A. WILEY	298.34
D. MCDONALD	420.26
D. SCHULKE	1,139.54
VISA CC - S. HARTLEY	4,952.47
Payroll Liabilities	(855.21)
Total Current Liabilities	7,615.46
Total Liabilities	7,615.46
Equity	
Current Year Earnings	1,847,059.78
Total Equity	1,847,059.78
Total Liabilities and Equity	1,854,675.24
	1,528,220.31
	7,615.46
General Fund Net Income	1,520,604.85

Budget Variance

Crooked River Ranch Fire & Rescue

For the month ended September 30, 2026

Cash Basis



Fund Name is General Fund.

Account	Actual for Sep 2026	Jul - Sep-26	Budget	Variance	Variance %
Revenue					
Ambulance Revenue	8,710.30	95,874.64	325,000.00	(229,125.36)	-70.50%
Beginning Fund Balance	0.00	1,732,657.00	1,733,133.00	(476.00)	-0.03%
Conflagration Revenue	26,167.91	26,167.91	40,000.00	(13,832.09)	-34.58%
Contractual Income	800.00	800.00	400.00	400.00	100.00%
Emergency Address Signs	25.00	75.00	275.00	(200.00)	-72.73%
FireMed	1,200.00	4,320.00	15,000.00	(10,680.00)	-71.20%
Grant Funds	0.00	3,000.00	38,000.00	(35,000.00)	-92.11%
Interest	4,701.92	14,865.03	30,000.00	(15,134.97)	-50.45%
Misc. Income	0.04	1,700.04	15,000.00	(13,299.96)	-88.67%
Previously Levied Taxes	5,809.20	17,102.07	27,500.00	(10,397.93)	-37.81%
Taxes Collected in Year Levied	23.34	1,085.46	1,354,225.00	(1,353,139.54)	-99.92%
Training Income	0.00	0.00	500.00	(500.00)	-100.00%
Donation	0.00	3,414.00	0.00	3,414.00	0.00%
Total Revenue	47,437.71	1,901,061.15	3,579,033.00	(1,677,971.85)	-46.88%
Gross Profit	47,437.71	1,901,061.15	3,579,033.00	(1,677,971.85)	-46.88%
Operating Expenses					
Debt Service:Apparatus Payment	0.00	0.00	60,497.00	(60,497.00)	-100.00%
Debt Services & Contingency:Contingency	0.00	0.00	95,869.00	(95,869.00)	-100.00%
General Fund, Transfer Out	0.00	0.00	100,000.00	(100,000.00)	-100.00%
Materials & Services					
Administration	565.94	5,486.68	23,350.00	(17,863.32)	-76.50%
Building Maintenance & Supplies	1,346.74	6,219.74	30,000.00	(23,780.26)	-79.27%
CERT Program	0.00	972.89	3,000.00	(2,027.11)	-67.57%
Department Services	26.00	405.48	15,000.00	(14,594.52)	-97.30%
Dispatch	0.00	0.00	79,500.00	(79,500.00)	-100.00%
EMS Operations	4,587.44	13,016.36	37,000.00	(23,983.64)	-64.82%
Fire Operations	517.68	1,508.05	28,450.00	(26,941.95)	-94.70%
Fuel	2,269.18	7,140.96	25,000.00	(17,859.04)	-71.44%
Insurance	0.00	0.00	56,500.00	(56,500.00)	-100.00%
Prevention	0.00	169.00	2,000.00	(1,831.00)	-91.55%
Professional Services	11,081.78	22,135.11	70,000.00	(47,864.89)	-68.38%
Radios & Communications	53.92	200.56	6,000.00	(5,799.44)	-96.66%
Rope Rescue Operations	0.00	0.00	3,000.00	(3,000.00)	-100.00%
Training	1,371.51	4,036.51	20,000.00	(15,963.49)	-79.82%
Travel	0.00	0.00	2,500.00	(2,500.00)	-100.00%
Tuition Reimbursement	0.00	0.00	61,300.00	(61,300.00)	-100.00%
Uniforms	399.60	453.60	10,000.00	(9,546.40)	-95.46%
Utilities	1,894.78	5,510.30	42,000.00	(36,489.70)	-86.88%
Vehicle/Equipment Maintenance	57.97	2,568.32	50,000.00	(47,431.68)	-94.86%
Volunteer Incentive Program	57.75	57.75	10,000.00	(9,942.25)	-99.42%
Wellness Program	1,108.00	3,416.00	20,000.00	(16,584.00)	-82.92%
Total Materials & Services	25,338.29	73,297.31	594,600.00	(521,302.69)	-87.67%
Personnel Services					
Administrative Assistant	4,960.80	14,087.50	60,632.00	(46,544.50)	-76.77%
Administrative Assistant Overtime	41.34	272.07	3,307.00	(3,034.93)	-91.77%
Employee Benefits	15,654.30	43,797.40	212,403.00	(168,605.60)	-79.38%
Fire Chief	10,000.01	28,605.34	126,923.00	(98,317.66)	-77.46%
Firefighter/Paramedic OT, 40 Hour	0.00	0.00	13,157.00	(13,157.00)	-100.00%
Firefighter/Paramedic, 40-Hour	0.00	0.00	53,321.00	(53,321.00)	-100.00%
Part-Time Personnel	14,238.59	43,880.59	41,000.00	2,880.59	7.03%
Payroll Taxes	5,229.58	15,429.24	58,804.00	(43,374.76)	-73.76%
PERS	16,878.79	43,629.57	238,758.00	(195,128.43)	-81.73%

Shift Personnel Overtime	3,640.97	12,421.84	47,594.00	(35,172.16)	-73.90%
Shift Personnel Wages	15,756.83	45,504.56	280,568.00	(235,063.44)	-83.78%
Shift Firefighter/Paramedic OT	1,888.04	9,671.01	0.00	9,671.01	0.00%
Shift Firefighter/Paramedic Wage	6,511.11	17,249.80	0.00	17,249.80	0.00%
Student Volunteer Stipends	0.00	0.00	21,600.00	(21,600.00)	-100.00%
Volunteer Conflag Reimbursement	7,583.77	14,388.98	40,000.00	(25,611.02)	-64.03%
Workers Comp. & Group Accident Insurance	0.00	18,221.09	30,000.00	(11,778.91)	-39.26%
Total Personnel Services	102,384.13	307,158.99	1,228,067.00	(920,908.01)	-74.99%
Total Operating Expenses	127,722.42	380,456.30	2,079,033.00	(1,698,576.70)	-81.70%
Net Profit	(80,284.71)	1,520,604.85	1,500,000.00	20,604.85	1.37%

Budget Variance

Crooked River Ranch Fire & Rescue

For the month ended September 30, 2026

Cash Basis



Fund Name is Capital Reserve Fund.

Account	Actual for Sep 2026	Jul- Sep-26	Budget	Variance	Variance %
Revenue					
Beginning Fund Balance	0.00	307,524.54	307,525.00	(0.46)	0.00%
Interest	995.19	2,941.71	7,500.00	(4,558.29)	-60.78%
Total Revenue	995.19	310,466.25	315,025.00	(4,558.75)	-1.45%
Gross Profit	995.19	310,466.25	315,025.00	(4,558.75)	-1.45%
Operating Expenses					
Capital Outlay & Grant Awards: Building Purchases	0.00	0.00	22,000.00	(22,000.00)	-100.00%
Total Operating Expenses	0.00	0.00	22,000.00	(22,000.00)	-100.00%
Net Profit	995.19	310,466.25	293,025.00	17,441.25	5.95%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended September 30, 2026
Cash Basis



Fund Name is Bond Fund.

Account	Actual for Sep 2026	July - Sep-26	Budget	Variance	Variance %
Revenue					
Beginning Fund Balance	0.00	12,996.11	6,500.00	6,496.11	99.94%
Interest	49.44	162.16	1,250.00	(1,087.84)	-87.03%
Previously Levied Taxes	892.86	2,665.24	4,000.00	(1,334.76)	-33.37%
Taxes Collected in Year Levied	3.56	165.17	225,484.00	(225,318.83)	-99.93%
Total Revenue	945.86	15,988.68	237,234.00	(221,245.32)	-93.26%
Gross Profit	945.86	15,988.68	237,234.00	(221,245.32)	-93.26%
Operating Expenses					
Debt Service: Bond Payment	0.00	0.00	215,690.00	(215,690.00)	-100.00%
Total Operating Expenses	0.00	0.00	215,690.00	(215,690.00)	-100.00%
Net Profit	945.86	15,988.68	21,544.00	(5,555.32)	-25.79%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue

For the period September 1, 2026 to September 30, 2026

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Accuity, LLC								
Sep 8, 2026	Payable Invoice	13462 - Chase Bill Pay	Balance Due for Professional Services rendered for the District's financial statements for the year ended June 30th, 2026	1	4,500.00	4,500.00	Paid	Materials & Services:Professional Services:Auditor
Total Accuity, LLC				1	4,500.00			
Aflac								
Sep 16, 2026	Payable Invoice	K6J61 - ACH	September premiums from staff	1	434.24	434.24	Paid	Payroll Liabilities
Total Aflac				1	434.24			
Ahava Healthcare								
Sep 1, 2026	Payable Invoice	426 - ACH	Physical for Erin A, Lab Panels for Erin A and HEP A/B shots for Erin A, Morgan M, and Carter H.	1	1,108.00	1,108.00	Paid	Materials & Services:Wellness Program
Total Ahava Healthcare				1	1,108.00			
Air Med Care Network								
Sep 1, 2026	Payable Invoice	1006616 - Chase BillPay	Prorated membership for 11/27-2026 - 11/3/26 for Erin Arant	1	14.00	14.00	Paid	Materials & Services:Volunteer Incentives
Sep 21, 2026	Payable Invoice	5703-20260921 - Chase Bill Pay	Annual Membership for Volunteers/Board Members	23	1,725.00	1,725.00	Paid	Personnel Services:Employee Benefits
Total Air Med Care Network				24	1,739.00			
Blue Mountain Networks								

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 8, 2026	Payable Invoice	382190 - ACH	Internet and phone charges	1	684.40	684.40	Paid	Materials & Services:Utilities:Telecommunications
Total Blue Mountain Networks				1	684.40			
BoundTree Medical, LLC								
Sep 8, 2026	Payable Invoice	86342910- ACH	Lidocaine 2% 100 mg	1	133.99	384.18	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2026	Payable Invoice	86342910- ACH	Ketoralac 30 mg, 10 /box	1	45.29	384.18	Paid	Materials & Services:EMS Operations:Supplies
Sep 8, 2026	Payable Invoice	86342910- ACH	Epinephrine 1 mg, 10/box	1	204.90	384.18	Paid	Materials & Services:EMS Operations:Supplies
Sep 24, 2026	Payable Invoice	86365970-ACH	EMS Supplies for Stock Room and Ambulances	1	1,153.92	1,153.92	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC				4	1,538.10			
Carson Oil Company, Inc.								
Sep 2, 2026	Payable Invoice	CP-00655933 - EFT	Fuel for all apparatus	1	1,047.25	1,047.25	Paid	Materials & Services:Fuel
Sep 16, 2026	Payable Invoice	CP-00658908- EFT	Fuel for all apparatus	1	556.94	556.94	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.				2	1,604.19			
Crooked River Ranch Water Company								
Sep 1, 2026	Payable Invoice	002563-000 - EFT	Water use from 7/23/26 - 8/24/26	1	355.32	355.32	Paid	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company				1	355.32			
Crooked River Sanitary								
Sep 1, 2026	Payable Invoice	00014- EFT	Sanitation Services for August 2026	1	79.22	79.22	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary				1	79.22			
Dell Marketing L.P.								
Sep 16, 2026	Payable Invoice	10891640502- Chase Bill Pay	Dell Pro 24 Plus QHD Monitor	1	210.56	210.56	Paid	Materials & Services:Administration: Office Equipment
Total Dell Marketing L.P.				1	210.56			

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
First Citizens Bank								
Sep 16, 2026	Payable Invoice	49762025 - EFT	Copier Lease Payment	1	138.43	218.63	Paid	Materials & Services:Administration: Copier Expenses
Sep 16, 2026	Payable Invoice	49762025 - EFT	B/W Copies	1	7.51	218.63	Paid	Materials & Services:Administration: Copier Expenses
Sep 16, 2026	Payable Invoice	49762025 - EFT	Color Copies	1	72.69	218.63	Paid	Materials & Services:Administration: Copier Expenses
Total First Citizens Bank				3	218.63			
HRA VEBA Trust								
Sep 16, 2026	Payable Invoice	ACH	September contribution for staff accounts	5	1,750.00	1,750.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust				5	1,750.00			
IAFF 3650 - Redmond Firefighters Union								
Sep 1, 2026	Payable Invoice	PAC Donations - ACH	PAC donations from staff	3	12.00	12.00	Paid	Payroll Liabilities
Sep 1, 2026	Payable Invoice	Union Dues - ACH	Union Dues for: Alysha, David and Alan	3	102.00	102.00	Paid	Payroll Liabilities
Sep 16, 2026	Payable Invoice	Union Dues - ACH	Union dues from David, Alysha and Alan	3	102.00	102.00	Paid	Payroll Liabilities
Sep 16, 2026	Payable Invoice	PAC donations - ACH	PAC donations from staff	3	12.00	12.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union				12	228.00			
IAFF MERP								
Sep 1, 2026	Payable Invoice	IAFF MERP - ACH	IAFF MERP contributions from Alysha, David & Alan	3	112.50	112.50	Paid	Payroll Liabilities
Sep 16, 2026	Payable Invoice	MERP contributions -ACH	MERP contributions from David, Alysha, Alan	3	112.50	112.50	Paid	Payroll Liabilities
Total IAFF MERP				6	225.00			
L.N. Curtis & Sons								

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 1, 2026	Payable Invoice	INV1104489 - ACH	Gas monitor calibration gas	1	434.70	440.14	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 1, 2026	Payable Invoice	INV1104489 - ACH	Shipping	1	5.44	440.14	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Total L.N. Curtis & Sons				2	440.14			
La Pine RFPD								
Sep 16, 2026	Payable Invoice	2026-1 - Chase Bill Pay	Purchase of Succinylcholine Chloride Injection usp 200 mg/10 ml	8	150.96	150.96	Paid	Materials & Services:EMS Operations:Supplies
Total La Pine RFPD				8	150.96			
Life Flight Network								
Sep 1, 2026	Payable Invoice	0676771 - Chase Bill Pay	Prorated membership for Erin Arant	1	43.75	43.75	Paid	Materials & Services:Volunteer Incentives
Total Life Flight Network				1	43.75			
Life-Assist								
Sep 8, 2026	Payable Invoice	2197490- ACH	Medical Supplies for EMS stock room and Ambulances	1	617.61	617.61	Paid	Materials & Services:EMS Operations:Supplies
Sep 24, 2026	Payable Invoice	2210424 - ACH	EMS Supplies for Stock Room and Ambulances	1	1,044.27	1,044.27	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist				2	1,661.88			
Local Government Law Group								
Sep 9, 2026	Payable Invoice	74491 Chase Bill Pay	Services rendered for questions on public records request response on 2 different request, via phone and email.	1	2,709.00	2,709.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group				1	2,709.00			
Motion & Flow Control Products, Inc.								

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 15, 2026	Payable Invoice	9926152	replace leaking high pressure hose on hose testing pump	1	83.71	83.71	Paid	Materials & Services:Fire Operations:Service & Testing
Total Motion & Flow Control Products, Inc.				1	83.71			
Nationwide Retirement Solutions								
Sep 1, 2026	Payable Invoice	Deferred Comp - EFT	Deferred Compensation contributions from staff	1	550.00	550.00	Paid	Payroll Liabilities
Sep 16, 2026	Payable Invoice	Deferred Comp - EFT	Deferred Compensation contributions from staff	1	550.00	550.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions				2	1,100.00			
Oregon PERS								
Sep 9, 2026	Payable Invoice	PERS - EFT	Employer contributions	1	7,194.02	8,345.60	Paid	Personnel Services:PERS
Sep 9, 2026	Payable Invoice	PERS - EFT	Employee contrubutions, paid by Employer	1	1,151.58	8,345.60	Paid	Personnel Services:PERS
Total Oregon PERS				2	8,345.60			
Pacific Power								
Sep 21, 2026	Payable Invoice	24712171-001-3 - EFT	Basic Charges, Load Size, Demand Charges, Delivery Charges, and Kilowatt Usage	1	488.09	488.09	Paid	Materials & Services:Utilities:Electric
Total Pacific Power				1	488.09			
Paladin Background Screening								
Sep 1, 2026	Payable Invoice	7795 - ACH	Background check for Erin H Arant	1	106.00	106.00	Paid	Materials & Services:Professional Services:Background Checks
Total Paladin Background Screening				1	106.00			
Special Districts Insurance Services								
Sep 1, 2026	Payable Invoice	03-0052514 - ACH	October Premiums for Health Insurance	1	11,062.00	12,029.30	Paid	Personnel Services:Employee Benefits:Health Insurance

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 1, 2026	Payable Invoice	03-0052514 - ACH	October Premiums for Dental Insurance	1	837.25	12,029.30	Paid	Personnel Services:Employee Benefits:Dental Insurance
Sep 1, 2026	Payable Invoice	03-0052514 - ACH	October Premiums for Long-Term Care Insurance	1	130.05	12,029.30	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total Special Districts Insurance Services				3	12,029.30			
Tactical Business Group								
Sep 16, 2026	Payable Invoice	OR-CRR-2026-006 - ACH	Monthly Billing Services for August 2026	21	735.00	735.00	Paid	Materials & Services:Professional Services
Total Tactical Business Group				21	735.00			
The Printing Post								
Sep 16, 2026	Payable Invoice	XXXX	Printing of Volunteer Brochures	1	108.00	108.00	Paid	Materials & Services:Administration:Supplies
Total The Printing Post				1	108.00			
Verizon Wireless								
Sep 3, 2026	Payable Invoice	6151816577 - Chase Bill Pay	Data charges for all iPads in Apparatus	1	287.75	287.75	Paid	Materials & Services:Utilities:Telecommunications
Total Verizon Wireless				1	287.75			
VISA - Chase								
Sep 1, 2026	Payable Invoice	XXXX	ID Badge for Erin A through Easy ID Solutions	1	26.00	26.00	Paid	Materials & Services:Department Services
Sep 2, 2026	Payable Invoice	112-3353188-7202645	Rugged case for new iPad	1	14.99	14.99	Paid	Materials & Services:Radios/Communications
Sep 3, 2026	Payable Invoice	WEB283459	EMS Supplies	1	285.75	285.75	Paid	Materials & Services:EMS Operations:Supplies
Sep 3, 2026	Payable Invoice	WN69423385	Replacement propane grills for fire station.	1	533.86	533.86	Paid	Materials & Services:Building & Maintenance:Equipment

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 3, 2026	Payable Invoice	HD 993705349	Ratchet straps for utility trucks.	1	9.97	9.97	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Sep 8, 2026	Payable Invoice	HD 993062244 - Secretary of State	Oregon Audit Payment Receipt to Oregon Secretary of State	1	350.00	350.00	Paid	Materials & Services:Professional Services:Auditor
Sep 13, 2026	Payable Invoice	1255-5342	Instuctor 2 Course for Smoke from Brassroots	1	250.00	250.00	Paid	Materials & Services:Training
Sep 14, 2026	Payable Invoice	XXXX	Office supplies from Amazon	1	24.93	24.93	Paid	Materials & Services:Administration:Supplies
Sep 15, 2026	Payable Invoice	XXXX	Customer supplied shirts for Logo & Velco Strip for name tags by N The Zone	1	399.60	399.60	Paid	Materials & Services:Uniforms
Sep 15, 2026	Payable Invoice	HD 998315096	10W30 diesel motor oil	1	26.97	26.97	Paid	Materials & Services:Vehicle/Equipment Maintenance:
Sep 16, 2026	Payable Invoice	1525-9048	Instructor 3 Course for Smoke from Brassroots	1	500.00	500.00	Paid	Materials & Services:Training
Sep 21, 2026	Payable Invoice	XXXX	Mo. Fee for use of Xero Accounting Platform	1	41.25	41.25	Paid	Materials & Services:Professional Services:Accounting/Payroll Services
Sep 21, 2026	Payable Invoice	XXXX	Mo. Fee for use of Stamps.com	1	20.99	20.99	Paid	Materials & Services:Administration:Postage & Shipping
Sep 21, 2026	Payable Invoice	112-4173844-7871437	Command Strip 15 & 10 lb picture hanging strips	2	25.88	46.53	Paid	Materials & Services:Administration:Supplies
Sep 21, 2026	Payable Invoice	112-4173844-7871437	2 pack 4 port 12v USB outlet for apparatus to power iPad	1	22.79	46.53	Paid	Materials & Services:Radios/Communications
Sep 21, 2026	Payable Invoice	112-4173844-7871437	courtesy credit	1	(2.14)	46.53	Paid	Materials & Services:Administration:Supplies
Sep 21, 2026	Payable Invoice	Registration for OFDDA conference	Registration Fee for Mike Fletcher for OFDDA conference in November, 2026	1	395.00	395.00	Paid	Materials & Services:Training
Sep 21, 2026	Payable Invoice	004637550	AHA PALS Instructor materials from AHA	1	214.50	226.51	Paid	Materials & Services:Training

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 21, 2026	Payable Invoice	004637550	Shipping, Standard - UPS (3-5 business days)	1	12.01	226.51	Paid	Materials & Services:Training
Sep 23, 2026	Payable Invoice	HD 1001601450	Pediatric EZIO Needle	1	665.00	665.00	Paid	Materials & Services:EMS Operations:Supplies
Sep 23, 2026	Payable Invoice	3589658952	Adobe Acrobat software renewal for Sean	1	239.88	239.88	Paid	Materials & Services:Professional Services:Computer Services
Sep 24, 2026	Payable Invoice	XXXX	Accidental charge to District's card (Dana)	1	53.90	53.90	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 24, 2026	Payable Invoice	79756299	571 registration - exempt government - DMV	1	31.00	31.00	Paid	Materials & Services:Vehicle/Equipment Maintenance:518976
Sep 25, 2026	Payable Invoice	114-2127114-0456237	Flag hooks	1	20.99	20.99	Paid	Materials & Services:Building & Maintenance:Supplies
Sep 28, 2026	Payable Invoice	HD 1010860053	Printing and mailing of Post Cards to CRR Residents for Before You Burn program information	1	2,084.37	2,084.37	Paid	Materials & Services:Professional Services
Sep 29, 2026	Payable Invoice	XXXX	Badge for Community Service Volunteer	1	26.50	26.50	Paid	Materials & Services:Administration:Supplies
Sep 29, 2026	Payable Invoice	53567	Replacement mattress for dorm room	1	551.50	551.50	Paid	Materials & Services:Building & Maintenance:Supplies
Total VISA - Chase				28	6,825.49			
Waystar Merchant Services								
Sep 14, 2026	Payable Invoice	CC Charges	Credit Card Charges for ambulance payments	1	29.50	29.50	Paid	Materials & Services:Professional Services:Credit Card Fees
Total Waystar Merchant Services				1	29.50			
Zoll Medical								

Payable Invoice Detail

INVOICE DATE	SOURCE	REFERENCE	DESCRIPTION	QUANTITY	GROSS	INVOICE TOTAL	STATUS	ACCOUNT
Sep 8, 2026	Payable Invoice	4557292 - ACH	Pedi-PADZ II Electrodes - One Pair	3	285.75	285.75	Paid	Materials & Services:EMS Operations:Supplies
Total Zoll Medical				3	285.75			
Total				142	50,104.58			



BEFORE THE BOARD OF DIRECTORS
OF
CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Receiving unanticipated
conflagration revenue to the General
Fund

RESOLUTION: 2026-08

WHEREAS, Oregon Budget Law, under ORS 294.338(3), provides that money from unforeseen circumstances paid by an outside source requesting services may be lawfully expended after enactment of an appropriate resolution.

WHEREAS, Crooked River Ranch Rural Fire Protection District will be receiving more conflagration funds than originally appropriated in the 2026/2027 budget in the amount of \$96,425 from the State of Oregon Department of the State Fire Marshal.

WHEREAS, Oregon Budget Law, under ORS 294.338(3) allows Crooked River Ranch Rural Fire Protection District to spend the unforeseen money once appropriated,

THEREFORE, BE IT RESOLVED by the Board of Directors of Crooked River Ranch Rural Fire Protection District, Oregon that the following appropriations be made:

General Fund Revenue	Budget Appropriation	Increase	Adjusted Budget
Conflagration Revenue	\$ 40,000	\$ 96,525	\$ 136,525
Expense			
Personnel Services	\$1,228,067	\$ 48,532	\$1,276,599
Materials & Services	\$ 594,600	\$ 12,993	\$ 607,593
Contingency	\$ 95,869	\$ 10,000	\$ 105,869
Transfer Out	\$ 100,000	\$ 25,000	\$ 125,000

INTRODUCED and ADOPTED Thursday, October 15th, 2026
ATTEST: CROOKED RIVER RANCH RURAL FIRE PROTECTION DISTRICT

By: _____
Rodney Cross, Board Director

By: _____
Brad Pahl, Board Director

By: _____
Michael Fletcher, Board Director

By: _____
Joe Costigan, Board Director

By: _____
Dave Palmer, Board Director



BEFORE THE BOARD OF DIRECTORS
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**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

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Dave Palmer, Board Director



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report October, 2026

- Calls for service in September totaled 50. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Fire	1	1	7	1	5	4	20	3	4				46
Hazardous Situation	1	2	2	0	0	1	4	0	1				11
Law Enforcement Support	0	0	0	0	0	1	0	1	0				2
Medical	48	38	42	44	43	51	37	27	40				370
No Emergency	12	3	6	7	2	1	8	4	2				45
Public Service	4	13	2	6	2	6	7	3	3				46
Rescue	0	0	0	0	0	0	0	1	0				1
Total Calls-To-Month End 2026	66	57	59	58	52	64	76	39	50	0	0	0	
521													
Total Calls-To-Month End 2025	54	59	50	63	61	77	63	56	66	49	62	53	
713													

- All reimbursement packets for Immediate Response and Conflagration responses through the Oregon State Fire Marshal have been submitted. Payments are being deposited into Chase Bank. In total there were 7 activations that totaled \$136,424.69 in reimbursable costs. The apparatus earned the District \$47,016.55.
- The Volunteer Recruitment Night was attended by a total of six candidates. We gave an overview of the volunteer program, its requirements and expectations, and answered questions from those in attendance. The candidates that feel they can meet the requirements will begin the next step of the process, which is attending drills as an observer and doing a ride along with one of the on-duty crews.
- Outdoor burn season is open. However, the recent week of warm weather resulted in burning being closed for a period. Fire Dangers also went back up, from Moderate to High as well. The new Before You Burn registration system has nearly 150 registered users. As this system is implemented this year, the Burn Information Line will remain available. As the season progresses, we will evaluate its need for future seasons. We have had residents come to the station to assistance in signing up and the staff have been able to assist them in getting set up for the Before You Burn system.
- Annual fire hose testing has been completed by the crews. Annual apparatus service and inspections are scheduled to be completed the week of October 12th. We will also have a routine Oregon Health Authority site visit for our ambulance service license that same week.
- Dana and I have been researching possible ways to digitize our old paper records. Digitizing them using a text recognition software would assist with future records requests by allowing the

records to be searched in mass versus one page at a time. If a cost effective solution can be found we will evaluate how to implement it in the current or next fiscal year budget.

- Sisters-Camp Sherman Fire District and Central Oregon Community College have been utilizing our training building recently for firefighter training. We are one of two agencies that have a multi-story training building available in Central Oregon. As part of the original grant funding we received through DPSST, one of the requirements was allowing other agencies to utilize the building.
- Fire/Medic Alan Smoke is completing his NFPA Instructor II and Instructor III classes this month. Once he has completed the task books and becomes certified, he will officially be made the Training Officer for the District with DPSST.
- Monthly Fire Med Report
 - Number of paid memberships: 17
 - Number of new memberships: 4
 - Number of lapsed/non-renewals: 4
 - Total of all Memberships: 275

Respectfully submitted:

Sean Hartley, Fire Chief