

Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760

August 20, 2026

A Supplemental Budget Hearing & Board Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, August 20th, 2026, at 6:00 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Terrebonne, Oregon.

Supplemental Budget Hearing Minutes

1. Called to Order by Director Cross at 6:00 pm.

1.1 Flag Salute – Led by Director Palmer.

1.2 Roll Call – Taken by Director Costigan and the following were in attendance: Directors Cross, Pahl, Costigan, Palmer and Fletcher. Also in attendance were Fire Chief, Sean Hartley and Administrative Assistant, Dana Schulke, Captain David McDonald and Maria Bartness (student intern). Members of the public were Robin Huber, Mike Dries, Dennis Senko, Linda Kay Widmer, Kay Norberg, Susan Holt, Vicki & Bill Burt, and Kay Limbaugh. Michael Miller attended virtually via the Zoom platform.

2. Supplemental Budget Presentation – The supplemental budget was included in the board packet. Chief Hartley reviewed the highlighted changes.

3. Comments or questions from the Board – There were no questions asked by the Board or by the public in attendance.

4. Adjournment – The public hearing adjourned at 6:10 PM.

Board Meeting Minutes

1. Called to Order by Director Cross at 6:10 PM.

1.1 Roll Call – Taken by Director Costigan and the following were in attendance: Directors Cross, Pahl, Costigan, Palmer and Fletcher. Also in attendance were Fire Chief, Sean Hartley and Administrative Assistant, Dana Schulke, Captain David McDonald and Maria Bartness. Members of the public were Robin Huber, Mike Dries, Dennis Senko, Linda Kay Widmer, Kay Norberg, Susan Holt, Vicki & Bill Burt, and Kay Limbaugh. Michael Miller attended virtually via the Zoom platform.

2. Review of Agenda – Director Cross reviewed the agenda. There were no additional topics to add or any to delete.

3. Approval of the minutes

3.1 Joint Public Hearing & Board Meeting minutes from Thursday, July 16, 2026 – Director Fletcher made a motion to approve the joint public hearing and board meeting minutes from July 16th as

presented. Director Costigan seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

4. Financial Reports

4.1 Acknowledge receipt and approval of the financial reports for July 2026 – Director Fletcher reported that everything balanced as of July 31, 2026. Director Pahl made a motion to approve the June 2026 financials as presented. Director Palmer seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

4.2 Appointment of Board members to sign checks for Thursday, September 10th and Thursday, September 24th, 2026 – Directors Costigan and Palmer will sign on Thursday, September 10th, and Directors Palmer and Pahl will sign on Thursday, September 24th.

5. Unfinished Business –

5.1 Update on Sale of Surplus Apparatus– Chief Hartley reported that there has been no activity from the new listing of the apparatus. He advised the Board that he had already lowered the price from \$50,000 down to \$45,000. There are a lot of apparatus for sale right now, which is making it harder to sell. Director Costigan asked about putting the apparatus on the state surplus sale site and Chief Harley stated that he would check to see if that was allowed by the current sales company we are utilizing. He asked the Board if they would consider donating the apparatus to Warm Springs. Chief Hartley stated he is going to wait a little while longer and then we need to decide on what to do with it.

5.2 Selection of a date for October Board Workshop – Suggested topics for discussion at the workshop are the revised financial policy (Bill Pay addition) and discussion of a possible levy. Director Palmer made a motion to set October 13th at 6 PM as the date for the workshop. Director Pahl seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

6. New Business –

6.1 Discussion on Board Meeting times/days – Director Cross stated to the Board if they are comfortable with keeping the Board meetings on the third Thursday of every month, at 6:00 pm. Director Palmer made a motion to continue the current schedule for Board meetings. Director Costigan seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

6.2 Discussion on Board Director compensation/reimbursement – Director Cross stated that every year the Board needs to review whether or not they will be taking any compensation for their time, etc. Director Costigan stated for the record that the Board does receive a free membership to the LifeFlight and AirMed Ambulance transport memberships. Director Costigan made a motion not to accept any compensation for being on the Board of Directors. Director Palmer seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

6.3 Discussion/Approval of Resolution 2026-07 to approve Supplemental Budget for 2026/2027 – Director Pahl made a motion to approve Resolution 2026-07 to adopt the Supplemental Budget as

presented in the Supplemental Budget Hearing, prior to this meeting. Director Palmer seconded the motion. All were in favor by stating “Aye”; motion carried (5-0).

6.4 Update on Strategic Plan Goals – Chief Hartley reported on progress of the Strategic Plan goals. He stated we are still working on increasing our staffing and filling the Captain position. We are currently working on Volunteer Recruitment and marketing. We are working with Deschutes County 911 on testing personnel with phishing emails, etc. He stated that we have come across a couple phishing emails lately and reported them.

7. Fire Chief’s Report – Chief Hartley’s report was in the Board packet, which he summarized. He stated in his report that July has been very busy with all the fires going on. Brent Goold has been the IC on many of them and 2 of our personnel went on the Grasshopper conflagration. Our Audit went well and Chief is working on finishing up new requirement paperwork that annual audit.

8. CERT Report – Linda Kay Widmer reported she has two new members that will be coming next week. Linda stated that she and Chief Hartley discussed her budget. The road signs that were purchased last fiscal year did not arrive until this fiscal year, along with the invoice for it. Therefore, it has decreased her budget this year. She stated that the CERT training is coming up next week.

9. Comment/Questions –

9.1 Public input on the current agenda topics – There was none.

9.2 Public input on future agenda topics – There was none.

10. Correspondence/Recognitions/Good of the Order – Director Cross read a thank you note from a young resident of the Ranch. Director Pahl stated that for September’s Board meeting, a discussion will take place on the Fire Chief’s evaluation coming up, and discussion on more topics for October’s Workshop.

11. Adjournment – Director Cross adjourned the meeting at 6:57 PM.

Respectfully submitted,

Dana Schulke, Administrative Assistant