



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire-or.gov, EIN #93-0779775

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board of Directors meeting on Thursday, May 21st, 2026. The Board meeting will start at 6:00 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to the meeting can be found through the Zoom platform, by accessing our website, [www.crrfire-or.gov / public meetings / May 21](http://www.crrfire-or.gov/publicmeetings/May21). The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

David Palmer, President (Position 3)
Rodney Cross, Vice President (Position 5)
Brad Pahl, Secretary (Position 1)
Joseph Costigan, Treasurer (Position 4)
Mike Fletcher (Position 2)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Palmer
 - 1.1. Flag Salute – Director Cross
 - 1.2. Roll Call – Director Pahl
2. Review of Agenda – Director Palmer
3. Approval of Meeting Minutes – Director Palmer
 - 3.1. Approval of Board Meeting minutes from Thursday, April 16th, 2026
4. Acknowledge receipt and approval of the financial reports for April 2026
 - 4.1. Appointment of Board members to sign checks for Wednesday, June 10th and Thursday June 15th, 2026 – Director Palmer
5. Unfinished Business (consideration, discussion, and possible action on the following items):
 - 5.1. Sale of Surplus Apparatus, old 521 – Chief Hartley
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1. Discussion of Ordinance for Fees and schedule date for 1st public hearing – Chief Hartley
 - 6.2. Resolution 2026-04, financial requirement to set definition of ‘significant variance’ – Chief Hartley

- 6.3. Collective Bargaining Unit Agreement draft for 2026-2028 – Chief Hartley
- 7. Fire Chief’s Report – Chief Hartley
- 8. CERT Report – Program Manager Widmer
- 9. Comments & Questions – Director Palmer
 - 9.1. Public input on current agenda topics
 - 9.2. Public input on future agenda topics – (Please limit to one topic)
- 10. Correspondence, Recognitions, and Good of the Order – Director Palmer
- 11. Adjournment – Director Palmer.

Crooked River Ranch RFPD

6971 SW Shad Rd

Terrebonne, OR 97760

April 16, 2026

A Board Meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Thursday, April 16, 2026, at 6:00 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Meeting Minutes

- 1. Roll Call-** Taken by Director Pahl and the following were in attendance: Directors Cross, Pahl, Costigan, and Fletcher. Director Palmer was excused. Also in attendance were Fire Chief Sean Hartley and Administrative Assistant Dana Schulke. Members of the public were Mike Dries, Linda Kay Widmer, Kay Norberg, Darren Squier, Bill and Vicki Burt, Susan Holt, Monika Piatt and Fire Marshal Dennis Senko.
- 2. Review of the Agenda –** Director Cross reviewed the agenda. Director Costigan asked to add two items to New Business regarding the proposed fiscal budget for 2026/2027 and Chief’s proposed salary for next fiscal year.
- 3. Approval of the minutes –**
 - 3.1 Board Meeting minutes from Thursday, March 19, 2026 –** Director Costigan made a motion to approve meeting minutes from March 19th as presented. Director Fletcher seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).
- 4. Acknowledge receipt and approval of the financial reports for March 2026 –** Director Costigan reported that everything balanced as of March 31, 2026. Chief Hartley reported that GEMT funds from the second quarter of 2025 were received, and preparations are being made to process the next payments. Director Pahl made a motion to approve the March 2026 financials as presented. Director Fletcher seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).
 - 4.1 Appointment of Board members to sign checks for Monday, May 11th and Tuesday, May 26, 2026 –** Directors Pahl and Cross will sign on Monday, May 11th, and Directors Pahl and Fletcher will sign on Monday, May 26th.
 - 4.2 Review of potential/additional Levy for the District –** Director Costigan explained the details of the local tax structure and of a local options levy, which is approved by voters. The rate is currently \$1.17 per \$1000 of taxable assessed value and is set until

2029. He further explained the option to request an additional local option levy to increase staffing with competitive wages and benefits.

5. Unfinished Business –

5.1 Discussion/Action on Sale of Apparatus to Warm Springs Fire – Chief Hartley reported that there has been no response from the Tribal Council to date.

5.2 Discussion on Board policy for interview questions for staff/constituents on Fire Chief’s Performance Review – Director Cross reported that Director Palmer had submitted a draft based on previous Board discussions, and the consensus was that the format was well suited to the review process. Director Pahl made a motion to approve the revised Board Policy 9.03 for Fire Chief’s evaluation process as presented. Director Fletcher seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).

6. New Business –

6.1 Review of Ambulance Billing fees and current fee schedule for the District – Chief Hartley suggested further consideration to initiate a treatment/no transport fee schedule, and to increase non-resident rates. When the Ordinance for Cost Recovery Fees is finalized with the attorney, it will contain an entire fee schedule, including fees for record requests.

6.2 Review of Ordinance for Cost Recovery Fees and date for first public hearing – Chief Hartley reported that our attorney had provided a draft ordinance from another fire district with potential language from the ORS, giving authority to a fire district to bill for cost recovery and the process to do so. Chief Hartley highlighted ORS 404.270 which limits the amount collectible from an individual requiring search and rescue to \$500 and further outlines restrictions of billing for these situations.

6.3 Review of Strategic Plan – Chief Hartley reported the status of the following goals: a contract with a grant writer is being reviewed; discussions regarding a local option levy are ongoing; compensation and benefits market study has been completed; the SDAO Summer Intern Grant is still pending; further cyber security training and assessments will take place this fall; research on the EMS billing fee proposed by Jefferson County Fire is ongoing; planning for expected retirement and succession has been completed; volunteer recruitment continues; Alan Smoke is doing much of the training planning and scheduling and is currently running the Firefighter I Academy; staff wellness and burn-out risk is being monitored. The Chief further reported problems with the Type 6 engine and the options being considered to repair or replace it.

6.4 Budget Document for the 2026/2027 fiscal budget – Director Costigan reported that an estimate of the Chief’s salary is required before the budget can be released, and he provided comparative salaries of other agencies. Chief Hartley stated he needed a figure

from the Board to put for his estimated salary, along with a few more days to wrap up the budget. It was stated that Chief Hartley will have the document ready by Wednesday, April 22nd.

6.5 Provide Chief salary estimate for the budget – After discussion of comparative salaries, Director Costigan made a motion to authorize the Chief to utilize the proposed salary amount of \$120,000 for the proposed 2026/2027 fiscal budget. Director Fletcher seconded the motion. All were in favor by stating “Aye”; motion carried (4-0).

7. Fire Chief’s Report – Chief Hartley reported that the Easter Egg Hunt was very successful. The Wildfire Preparedness Open House is April 25th. Grant opportunities were discussed and we have applied for them. Senator Merkley recognized the District at a recent Town Hall for the response to the Alder Springs Fire. As a result of that, the Chief has had a meeting with a staffer regarding the District’s issues and concerns. A grant has been submitted to possibly help with replacing some of the kitchen appliances that are failing.

8. CERT Report – Linda Kay Widmer reported that the March training included traffic control training by an ODOT representative. April training will include an evacuation drill with Sgt. Skidgel. Research is being done on options for lighting for nighttime events.

9. Comment/Questions –

9.1 Public input on the current agenda topics – A member of the public suggested that Fire Med information be made available at the Open House.

9.2 Public input on future agenda topics – There was none.

10. Correspondence/Recognitions/Good of the Order – Dana Schulke reminded the Board that there will be a training on May 7th with Jeff Griffin.

11. Adjournment – Director Cross adjourned the meeting at 7:54 PM.

Respectfully submitted,

Dana Schulke, Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue
As of April 30, 2026

Account	Apr 30, 2026
Assets	
Current Assets	
Cash and Cash Equivalents	
Bond Fund	27,008.06
Capital Reserve Fund	303,017.07
Chase Business	16,747.80
Chase Payroll	4,538.09
Chase Savings	113,021.31
General Fund	562,858.97
Local Option Levy Fund	1,112,775.82
Stripe USD	120.00
Total Cash and Cash Equivalents	2,140,087.12
Total Current Assets	2,140,087.12
Total Assets	2,140,087.12
Liabilities and Equity	
Liabilities	
Current Liabilities	
A. DELORTO	1,660.06
A. WILEY	298.34
D. MCDONALD	420.26
D. SCHULKE	1,139.54
S. HARTLEY	968.44
Payroll Liabilities	(12,692.30)
Total Current Liabilities	(8,205.66)
Total Liabilities	(8,205.66)
Equity	
Current Year Earnings	2,148,352.78
Unrestricted Net Assets	(60.00)
Total Equity	2,148,292.78
Total Liabilities and Equity	2,140,087.12
	1,810,061.99
	(8,205.66)
General Fund Net Income	1,818,267.65

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended April 30, 2026
Cash Basis

Fund Name is General Fund.

Account	Apr 2026	Jul 2025-Apr 2026	Jul 2025-Apr 2026	General Fund	Variance	Variance %
Revenue						
Ambulance Revenue	20,634.10	229,064.76		325,000.00	(95,935.24)	-29.52%
Beginning Fund Balance	0.00	1,467,086.42		1,100,000.00	367,086.42	33.37%
Conflagration Revenue	0.00	31,622.01		31,623.00	(0.99)	0.00%
Contractual Income	0.00	0.00		400.00	(400.00)	-100.00%
Emergency Address Signs	0.00	225.00		250.00	(25.00)	-10.00%
FireMed	840.00	13,080.00		16,800.00	(3,720.00)	-22.14%
Grant Funds	0.00	61,467.93		111,476.00	(50,008.07)	-44.86%
Interest	5,704.69	46,076.31		20,000.00	26,076.31	130.38%
Misc. Income	559.98	8,679.89		5,000.00	3,679.89	73.60%
Previously Levied Taxes	1,898.29	33,682.97		27,501.00	6,181.97	22.48%
Sale of Assets/Apparatus	0.00	0.00		50,000.00	(50,000.00)	-100.00%
Taxes Collected in Year Levied	6,288.83	1,298,168.97		1,264,577.00	33,591.97	2.66%
Training Income	0.00	0.00		500.00	(500.00)	-100.00%
Total Revenue	35,925.89	3,189,154.26		2,953,127.00	236,027.26	7.99%
Gross Profit	35,925.89	3,189,154.26		2,953,127.00	236,027.26	7.99%
Operating Expenses						
Debt Service:Apparatus Payment	0.00	60,495.56		60,497.00	(1.44)	0.00%
Debt Services & Contingency:Contingency	0.00	0.00		78,458.00	(78,458.00)	-100.00%
Materials & Services						
Administration	278.73	16,176.89		19,750.00	(3,573.11)	-18.09%
Building Maintenance & Supplies	6,673.46	26,550.29		30,000.00	(3,449.71)	-11.50%
CERT Program	49.99	843.03		3,000.00	(2,156.97)	-71.90%
Department Services	245.59	3,215.09		15,000.00	(11,784.91)	-78.57%
Dispatch	2,050.31	74,226.83		74,377.00	(150.17)	-0.20%
EMS Operations	3,646.79	23,127.88		35,000.00	(11,872.12)	-33.92%
Fire Operations	2,081.23	14,768.83		33,200.00	(18,431.17)	-55.52%
Fuel	1,178.09	13,171.80		20,000.00	(6,828.20)	-34.14%
Insurance	0.00	50,269.00		50,000.00	269.00	0.54%
OSFM OFSCP - PPE/Uniform	0.00	3,452.95		5,300.00	(1,847.05)	-34.85%
Prevention	0.00	899.87		2,000.00	(1,100.13)	-55.01%
Professional Services	2,455.24	49,379.41		49,200.00	179.41	0.36%
Radios & Communications	0.00	2,060.56		8,000.00	(5,939.44)	-74.24%
Rope Rescue Operations	961.41	2,107.76		3,000.00	(892.24)	-29.74%
SAFER Grant Expenditures	0.00	53,955.41		63,727.00	(9,771.59)	-15.33%
Training	100.00	13,494.67		18,572.00	(5,077.33)	-27.34%
Travel	907.09	947.11		2,500.00	(1,552.89)	-62.12%
Tuition Reimbursement	9,174.00	25,476.25		31,500.00	(6,023.75)	-19.12%
Uniforms	0.00	5,389.48		10,000.00	(4,610.52)	-46.11%
Utilities	2,532.43	30,506.97		40,000.00	(9,493.03)	-23.73%
Vehicle/Equipment Maintenance	440.12	46,432.03		42,074.00	4,358.03	10.36%
Volunteer Incentive Program	1,620.00	14,980.00		21,000.00	(6,020.00)	-28.67%
Wellness Program	386.00	473.00		10,000.00	(9,527.00)	-95.27%
Total Materials & Services	34,780.48	471,905.11		587,200.00	(115,294.89)	-19.63%
Personnel Services						
Administrative Assistant	4,140.10	39,015.68		47,941.00	(8,925.32)	-18.62%
Administrative Assistant Overtime	40.86	1,343.85		3,269.00	(1,925.15)	-58.89%
Employee Benefits	12,983.10	163,587.10		259,898.00	(96,310.90)	-37.06%
Fire Chief	7,210.67	74,773.18		91,520.00	(16,746.82)	-18.30%
Part-Time Personnel	8,177.50	59,006.35		53,720.00	5,286.35	9.84%
Payroll Taxes	1,923.34	37,732.19		56,930.00	(19,197.81)	-33.72%
PERS	11,513.67	133,282.75		231,118.00	(97,835.25)	-42.33%
Shift Personnel Overtime	1,353.19	37,150.06		57,994.00	(20,843.94)	-35.94%
Shift Personnel Wages	12,671.04	152,842.48		224,325.00	(71,482.52)	-31.87%
Shift Firefighter/Paramedic OT	765.79	7,292.32		25,949.00	(18,656.68)	-71.90%
Shift Firefighter/Paramedic Wage	4,216.10	61,709.64		102,662.00	(40,952.36)	-39.89%
Student Volunteer Stipends	1,200.00	8,600.00		10,800.00	(2,200.00)	-20.37%
Volunteer Conflag Reimbursement	0.00	15,753.60		21,091.00	(5,337.40)	-25.31%
Volunteer Stipends & Benefits	0.00	25,100.00		45,000.00	(19,900.00)	-44.22%
Workers Comp. & Group Accident Insurance	0.00	21,296.74		25,000.00	(3,703.26)	-14.81%
Total Personnel Services	66,195.36	838,485.94		1,257,217.00	(418,731.06)	-33.31%
Total Operating Expenses	100,975.84	1,370,886.61		1,983,372.00	(612,485.39)	-30.88%
Net Profit	(65,049.95)	1,818,267.65		969,755.00	848,512.65	87.50%

Budget Variance

Crooked River Ranch Fire & Rescue

For the month ended April 30, 2026

Cash Basis

Fund Name is Bond Fund.

Account	Apr 2026	Jul 2025-Apr 2026	Jul 2025-Apr 2026	Bond Fund	Variance	Variance %
Revenue						
Beginning Fund Balance	0.00	8,948.22		7,118.00	1,830.22	25.71%
Interest	83.85	1,234.91		1,000.00	234.91	23.49%
Previously Levied Taxes	301.70	5,352.35		3,500.00	1,852.35	52.92%
Taxes Collected in Year Levied	956.95	197,537.49		212,875.00	(15,337.51)	-7.20%
Total Revenue	1,342.50	213,072.97		224,493.00	(11,420.03)	-5.09%
Gross Profit	1,342.50	213,072.97		224,493.00	(11,420.03)	-5.09%
Other Income						
Interfund Loan - Transfer In	0.00	2,535.09		0.00	2,535.09	0.00%
Total Other Income	0.00	2,535.09		0.00	2,535.09	0.00%
Operating Expenses						
Debt Service: Bond Payment	0.00	188,600.00		205,092.00	(16,492.00)	-8.04%
Total Operating Expenses	0.00	188,600.00		205,092.00	(16,492.00)	-8.04%
Net Profit	1,342.50	27,008.06		19,401.00	7,607.06	39.21%

Budget Variance

Crooked River Ranch Fire & Rescue
For the month ended April 30, 2026
Cash Basis

Fund Name is Capital Reserve Fund.

Account	Apr 2026	Jul 2025	Apr 2026	Jul 2025	Apr 2026	Capital Reserve Fund	Variance	Variance %
Revenue								
Beginning Fund Balance	0.00	318,817.27			318,659.00	158.27		0.05%
Interest	977.69	10,187.89			7,500.00	2,687.89		35.84%
Misc. Income	0.00	11,365.05			11,365.00	0.05		0.00%
Total Revenue	977.69	340,370.21			337,524.00	2,846.21		0.84%
Gross Profit								
	977.69	340,370.21			337,524.00	2,846.21		0.84%
Operating Expenses								
Capital Outlay & Grant Awards:Building Purchases	0.00	34,818.05			41,365.00	(6,546.95)		-15.83%
Interfund Loan - Transfer Out	0.00	2,535.09			0.00	2,535.09		0.00%
Total Operating Expenses	0.00	37,353.14			41,365.00	(4,011.86)		-9.70%
Net Profit								
	977.69	303,017.07			296,159.00	6,858.07		2.32%

Payable Invoice Detail

Crooked River Ranch Fire & Rescue For the period April 1, 2026 to April 30, 2026

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Aflac					
Apr 16, 2026	ACH	April premium for staff for policies	434.24	Paid	Payroll Liabilities
Total Aflac			434.24		
Annas Consultants, Inc.					
Apr 16, 2026	Inv# 3605	Annual service to breathing air compressor, including parts and travel time	1,177.61	Paid	Materials & Services:Fire Operations:Service & Testing
Total Annas Consultants, Inc.			1,177.61		
Blue Mountain Networks					
Apr 1, 2026	333251 - ACH	Internet and Phone Charges	681.13	Paid	Materials & Services:Utilities:Telecom munications
Total Blue Mountain Networks			681.13		
BoundTree Medical, LLC					
Apr 2, 2026	Inv #86154987 - ACH	Gloves, High Five Blaze SM	187.90	Paid	Materials & Services:EMS Operations:Supplies
Apr 2, 2026	Inv #86154987 - ACH	Gloves, High Five Blaze MED	572.70	Paid	Materials & Services:EMS Operations:Supplies
Apr 2, 2026	Inv #86154987 - ACH	Gloves, High Five Blaze LG	497.70	Paid	Materials & Services:EMS Operations:Supplies
Apr 2, 2026	Inv #86154987 - ACH	Gloves, High Five Blaze XL	187.90	Paid	Materials & Services:EMS Operations:Supplies
Total BoundTree Medical, LLC			1,446.20		
Carson Oil Company, Inc.					
Apr 2, 2026	Inv# CP-00631721 - EFT	Fuel for all apparatus	694.04	Paid	Materials & Services:Fuel
Apr 16, 2026	Inv# CP-00634668 - EFT	Fuel for all apparatus	664.85	Paid	Materials & Services:Fuel
Total Carson Oil Company, Inc.			1,358.89		
Central Oregon Weed Control					
Apr 7, 2026	5199	Annual spraying for weeds around the Station	392.12	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Central Oregon Weed Control			392.12		
CoEnergy -Central Oregon					
Apr 16, 2026	Inv #254502	Propane delivery	55.80	Approved	Materials & Services:Utilities:Propane
Total CoEnergy -Central Oregon			55.80		
Colton Steinke					
Apr 1, 2026	Cell phone reimbursement for Colton S	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Colton Steinke			90.00		

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Crooked River Ranch Water Company					
Apr 1, 2026	002563-000 - EFT	Water consumption total from 2/23/2026 - 3/23/26	233.72	Approved	Materials & Services:Utilities:Water
Total Crooked River Ranch Water Company			233.72		
Crooked River Sanitary					
Apr 1, 2026	00014 - EFT	Sanitation Services for March 2026	79.22	Paid	Materials & Services:Utilities:Sanitation
Total Crooked River Sanitary			79.22		
Dan Marsh					
Apr 1, 2026	Cell phone reimbursement for Dan M	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dan Marsh			90.00		
Dennis Senko					
Apr 1, 2026	Cell phone reimbursement for Dennis S	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Dennis Senko			90.00		
Deschutes County 911 Service District					
Apr 2, 2026	Inv# 5336	911 Data Network Reimbursement	2,050.31	Paid	Materials & Services:Dispatch Services
Total Deschutes County 911 Service District			2,050.31		
First Citizens Bank					
Apr 16, 2026	Inv # 48948403	Copier Lease	138.43	Paid	Materials & Services:Administration:Copier Expenses
Apr 16, 2026	Inv # 48948403	B&W Copies	8.63	Paid	Materials & Services:Administration:Copier Expenses
Apr 16, 2026	Inv # 48948403	Color Copies	60.68	Paid	Materials & Services:Administration:Copier Expenses
Total First Citizens Bank			207.74		
Frank Day					
Apr 1, 2026	Cell phone reimbursement for Frank D	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Frank Day			90.00		
HRA VEBA Trust					
Apr 16, 2026	ACH	Monthly contributions for staff	1,750.00	Paid	Personnel Services:Employee Benefits:HRA VEBA
Total HRA VEBA Trust			1,750.00		
IAFF 3650 - Redmond Firefighters Union					
Apr 2, 2026	Pac donations - ACH	PAC donations from staff	12.00	Paid	Payroll Liabilities
Apr 2, 2026	Union Dues - ACH	Union dues from staff	102.00	Paid	Payroll Liabilities

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 16, 2026	PAC Donation - ACH	PAC donations from staff	12.00	Paid	Payroll Liabilities
Apr 16, 2026	Union Dues - ACH	Union dues contributions from staff	102.00	Paid	Payroll Liabilities
Total IAFF 3650 - Redmond Firefighters Union			228.00		
Jeff Scheetz					
Apr 1, 2026	Cell phone reimbursement for Jeff S	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Jeff Scheetz			90.00		
Life-Assist					
Apr 1, 2026	Inv 2095719 - ACH	Ambu SPUR II BVM, Adult w/Adult Med Mask, PEEP	97.30	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2026	Inv 2095719 - ACH	Epinephrine 1:10,000 1mg/10ml Leur-Jet Syringe	191.30	Paid	Materials & Services:EMS Operations:Supplies
Apr 1, 2026	Inv 2095719 - ACH	Ambu BlueSensor SP Electrode w/Wet Gel (pack of 50)	81.96	Paid	Materials & Services:EMS Operations:Supplies
Total Life-Assist			370.56		
Local Government Law Group					
Apr 16, 2026	Inv #73888	Services rendered for consulting with Chief on fee adoption, fee ordinance, paid leave and PERS	1,080.00	Paid	Materials & Services:Professional Services:Legal
Total Local Government Law Group			1,080.00		
Myrsideys Steinke					
Apr 1, 2026	Cell phone reimbursement for Myrsi S	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Myrsideys Steinke			90.00		
National Business Furniture					
Apr 27, 2026	PO-0500/Inv#MK625345-OFF	Black Nesting Chairs for new Dining Table	2,690.00	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 27, 2026	PO-0500/Inv#MK625345-OFF	Discount	(53.80)	Paid	Materials & Services:Building & Maintenance:Supplies
Apr 27, 2026	PO-0500/Inv#MK625345-OFF	Shipping	570.00	Paid	Materials & Services:Building & Maintenance:Supplies
Total National Business Furniture			3,206.20		
Nationwide Retirement Solutions					
Apr 2, 2026	Deferred comp - EFT	Deferred comp contributions from staff	420.00	Paid	Payroll Liabilities
Apr 16, 2026	Deferred Comp - EFT	Deferred comp contributions from staff	420.00	Paid	Payroll Liabilities
Total Nationwide Retirement Solutions			840.00		
Norco					

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 2, 2026	Inv# 0046351050 - ACH	Medical Oxygen	88.10	Paid	Materials & Services:EMS Operations:Supplies
Apr 2, 2026	Inv# 0046351050 - ACH	Delivery/Handling Charge	36.93	Paid	Materials & Services:EMS Operations:Supplies
Total Norco			125.03		
Oregon PERS					
Apr 6, 2026	PERS- EFT	Employer contributions	4,786.35	Paid	Personnel Services:PERS
Apr 6, 2026	PERS- EFT	Employee contributions, paid by Employer	1,019.31	Paid	Personnel Services:PERS
Apr 21, 2026	PERS- EFT	Employer Contributions	4,575.91	Paid	Personnel Services:PERS
Apr 21, 2026	PERS- EFT	Employee Contributions, paid by Employer	973.61	Paid	Personnel Services:PERS
Total Oregon PERS			11,355.18		
Pacific Power					
Apr 16, 2026	24712171-001 3 - EFT	Basic charge, load size, demand charge, delivery charge, kilowatt usage	1,547.66	Paid	Materials & Services:Utilities:Electric
Total Pacific Power			1,547.66		
Robert Edwards					
Apr 1, 2026	Cell phone reimbursement for Bobby E	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Robert Edwards			90.00		
SDIS					
Apr 1, 2026	Health Benefits Stmt - ACH	May OFCA Health Premium	10,061.00	Paid	Personnel Services:Employee Benefits:Health Insurance
Apr 1, 2026	Health Benefits Stmt - ACH	May OFCA Dental Premium	837.25	Paid	Personnel Services:Employee Benefits:Dental Insurance
Apr 1, 2026	Health Benefits Stmt - ACH	May OFCA Long-Term Premium	109.85	Paid	Personnel Services:Employee Benefits:Long Term Disability Insurance
Total SDIS			11,008.10		
Streamline					
Apr 2, 2026	Inv# 41F663CA-0065 - ACH	Monthly fee for website platform	200.00	Paid	Materials & Services:Professional Services:Computer Services
Total Streamline			200.00		
Travis Delorto					
Apr 1, 2026	Reimbursement	Reimbursement of half of the Hotel stay for A. Dolroto for Image Trend Seminar, May 9th-15th, 2026, in Minnesota	591.00	Paid	Materials & Services:Travel

INVOICE DATE	REFERENCE	DESCRIPTION	GROSS	STATUS	ACCOUNT
Apr 1, 2026	Cell phone reimbursement for Travis D	Cell phone reimbursement for Jan, Feb, Mar 2026	90.00	Paid	Materials & Services:Volunteer Incentives
Total Travis Delorto			681.00		
Verizon Wireless					
Apr 1, 2026	6139346893	Data charges for iPads in all apparatus	224.42	Paid	Materials & Services:Utilities:Telecommunications
Total Verizon Wireless			224.42		
Vern Samples Landscaping					
Apr 1, 2026	54386	Turned on Sprinklers, checks all heads and replaced one	109.00	Paid	Materials & Services:Building & Maintenance:Maintenance
Total Vern Samples Landscaping			109.00		
WHA Insurance					
Apr 1, 2026	Admin fee	Admin fee for David McDonald	25.00	Paid	Personnel Services:Employee Benefits:HRA Reimbursements
Total WHA Insurance			25.00		
Witmer Public Safety Group					
Apr 2, 2026	Inv# 855474	Streamlight NiMH Battery	229.95	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Apr 2, 2026	Inv# 855474	Freight	19.99	Paid	Materials & Services:Fire Operations:Supplies/Equipment
Total Witmer Public Safety Group			249.94		
Zoll Medical					
Apr 16, 2026	Inv# 91005310	Annual Preventive Maintenance	680.00	Paid	Materials & Services:EMS Operations:Supplies
Total Zoll Medical			680.00		
Total			42,427.07		

ORDINANCE NO. 26-01

CROOKED RIVER RANCH FIRE & RESCUE

AN ORDINANCE AMENDING AND ADOPTING THE COST RECOVERY AND COST-BASED FEES FOR SERVICES AND REPEALING RESOLUTION _____

WHEREAS, Crooked River Ranch Fire & Rescue (District) frequently responds to events that require it to provide a range of fire protection and emergency medical services, which results in substantial financial costs to District, and almost all such responses are provided at no additional cost to the District's taxpaying patrons; and

WHEREAS, District also provides certain specialized services which go beyond the scope of the usual fire and EMS services District provides (such as certain technical rescues, non-emergent responses to care facilities, or HAZMAT calls), which can result in substantial financial costs to District; and

WHEREAS, ORS 478.410(4) authorizes Crooked River Ranch Fire & Rescue to adopt, by ordinance, fees for its services to reimburse Crooked River Ranch Fire & Rescue for the actual costs incurred by providing those services, and

WHEREAS, the District's Board of Directors (the Board) desires to adopt an ordinance to enable District to recover its actual costs for the various response and administrative services provided by District personnel; and

WHEREAS, ORS 478.310 authorizes Crooked River Ranch Fire & Rescue to recover its reasonable actual expenses for responses in unprotected areas outside of the Fire District, including the contract or reasonable value of use, including repairs and depreciation of equipment and other expenses reasonably incurred in furnishing the firefighting or public safety service; and

WHEREAS, ORS 478.260 and ORS 682.062 authorize District to operate emergency medical service equipment and vehicles both within and without the boundaries of District; and

WHEREAS, in accordance with ORS 476.280 and 476.290, which authorize a cost-based fee for responses to an uncontrolled fire burning on unprotected lands situated outside District boundaries which may cause undue jeopardy to life or property, the District Board of Directors has examined the current Oregon State Fire Marshal's Standardized Cost Schedule from the Oregon Fire Service Mobilization Plan and determined that such costs are reasonable and would satisfactorily reimburse the District for costs incurred in responding in unprotected or inadequately protected areas outside of the District; and

WHEREAS, ORS 478.965 authorizes District to recover its costs for responses requiring active or standby service to control, extinguish or patrol an unlawful fire, including but not limited to those in violation of outdoor burning rules, including high-fire danger burn bans; and

WHEREAS, the Board wishes to equitably distribute District resources among all its citizens and has further determined that District responses to repeated false alarms and egregious open burning violations are a drain on District resources and may impede legitimate emergency responses; and

WHEREAS, ORS 453.382 authorizes District to recover its emergency response costs, including administration, investigation and legal services, for emergency responses involving a hazardous materials or hazardous substance; and

WHEREAS, the fees established by this Ordinance have been evaluated by the Board of Directors and the Directors have reviewed and approved the actual costs of providing such services, responses, or permits; and

WHEREAS the Board of Directors has determined that the fees do not exceed the actual cost of providing such services, responses, or permits; and

WHEREAS, the Board of Directors has determined that it is fair, reasonable, and appropriate to adopt a cost recovery mechanism to collect the costs of providing such services or responses, and the Board of Directors has determined that such fees will be limited to cost recovery only and will not be used to generate revenue for the District; and

WHEREAS, the District desires to establish a published system of regulations, including fees and charges, to recover the District's reasonable estimate of the actual cost, including labor and material, repairs and depreciation of capital assets, and other overhead; and

WHEREAS, the District previously authorized certain fees for services in compliance with Oregon law, and the Board of Directors now wishes to repeal Resolution No. _____, or any other Ordinance or Resolution in conflict with this Ordinance, with the goal of amending existing fees, adopting new fees and clarifying the process for future amendment of such fees; and

WHEREAS, the fees and charges imposed by this Ordinance are not taxes subject to property tax limitations of Article XI, Section 11(b) of the Oregon Constitution; and

WHEREAS, the Crooked River Ranch Fire & Rescue Board of Directors has determined that the fees imposed by this Ordinance accurately reflect Crooked River Ranch Fire & Rescue's actual cost of providing services under ORS 478.410(4) and ORS 478.310 and will not generate revenue; and

WHEREAS, pursuant to ORS 294.160, the Board has provided members of the public an opportunity to comment on the proposed fees;

WHEREAS, the fees imposed by this Ordinance are not taxes subject to the property tax limitations of Article XI, Section 11(b) of the Oregon Constitution.

BE IT THEREFORE ORDAINED:

1. **FEES ESTABLISHED.** The Crooked River Ranch Fire & Rescue Board of Directors hereby establishes and adopts the following cost-based fees, which shall be imposed subject to the Fire Chief or his or her designee's sole discretion in compliance with this Ordinance and any applicable administrative rules or procedures.

2. **ADOPTION OF RATE SCHEDULE.** The Board of Directors of Crooked River Ranch Fire & Rescue hereby adopts the rates set forth in the Rate and Fee Schedule attached hereto and by this reference incorporated within this Ordinance as Appendix A. As part of the Rate and Fee Schedule attached as Appendix A, the Board adopts the current rates and fee schedule established by the Office of the State Fire Marshal (OSFM) (OAR 837, Division 130 and the State Fire Marshal's Oregon Fire

Service Mobilization Plan and any applicable Conflagration Act). This model will be used, when applicable, to set the rates regarding billing of actual costs associated with District resource usage and may include equipment rates. The Board further directs that such rates and fees, other than penalties for late payments, shall not be imposed as a penalty, but shall be calculated to recover the reasonable estimate of the actual cost to the District. The Board may, from time to time, amend the Rate and Fee Schedule attached as Appendix A by resolution, as provided in Section 5 herein.

a. Ambulance and Emergency Medical Services Rates

Cost-based fees for emergency and non-emergency transport for residents and non-residents, and mileage will be based upon the rates in Appendix A.

b. Non-Emergency Facility Response Fees

A cost-based fee may be imposed for certain non-emergency requests for assistance from assisted living, residential care, hospice or nursing facilities as provided in this section. If District staff or resources are requested by a commercial assisted living, residential care, or nursing facility to provide assistance to the facility’s staff for non-emergent situations (such as physically moving a non-injured resident), the District may impose the fees provided in this section. In determining whether to impose such fees the Fire Chief shall, in his or her sole discretion, consider whether the response was: 1) a result of a non-emergent situation; 2) caused by or related to a lack of adequate staffing or lack of adequate facility resources necessary to meet the residents’ nonemergent needs, or 3) requested by a facility who has repeatedly requested non-emergency assistance. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response. Cancelled en route requests are considered billable events.

The Fire District is authorized to impose a lift-assist fee for any response to a lift-assist request made by a licensed hospice provider on behalf of an individual receiving hospice care. Hospice patients, and hospice providers acting on their behalf, are subject to all lift-assist fees established under this ordinance. Lift-assist requests originating from hospice providers shall not be exempt from fee assessment. The fee shall be applied and collected in accordance with the District’s adopted schedule of charges.

c. Public Records Requests Fees

A cost-based fee may be imposed for public records requests as provided for in this section. Requests for disclosure of public documents shall be in writing and on an District form and shall state the name and mailing address of the requestor. District shall comply with Oregon’s public records law which requires, in general, that District acknowledge the request within five (5) business days of receiving the request and complete the request within ten (10) business days thereafter. The Fire Chief or designee shall be responsible for reviewing requested materials prior to disclosure and will determine if the records are statutorily exempt from disclosure. Public records requests received from an opposing party or its legal counsel during pending litigation will be referred to District legal counsel.

The District will not impose a fee for public records requests for incident reports from District residents or patients if the work entails less than one-half hour of staff time and the

documents pertain to or involve the requestor. All requests require confirmation of requestor's identification and must comply with the Federal and Oregon HIPAA laws.

If locating a document will require more than one-half hour to complete, or will require extensive research or labor, District will provide to the requestor an estimate of when the materials will be available, and the costs associated with the request. District will require a deposit equal to 50% of the total amount of the fee if the costs of producing the documents will exceed one-half hour of staff time. If the actual costs exceed the estimated costs, District may invoice the requestor for the balance of the costs. All fees are due prior to public record request documents being released.

d. Facility Rental and Training Classes Fees

A cost-based fee may be imposed and set as established in Appendix A at the discretion of the Fire Chief or his or her designee. Profits realized through outside class participants or acquired structure live fire events will be deposited into the District's General Fund and be utilized to replace, repair, or enhance the District's capital assets involved in providing these training opportunities.

e. Events and Festivals Fees

A cost-based fee may be imposed on special events. Such events require the diversion of District personnel from their normal routine and obligations, requiring the District to pay for additional personnel to cover these events. Such fees are established in Appendix A.

f. False Fire Alarm Fees

A cost-based fee may be imposed for responses to repetitive false (nuisance) fire alarms as provided in this section. However, no cost recovery fee shall be imposed for the 1st three false fire alarm responses to any residential or commercial occupancy during a calendar year. No cost recovery fee shall be charged if the fire alarm is a result of a fire. Cancelled enroute false alarms are billable events subject to this fee. Fees under this section will be based upon the rates in Appendix A, as well as a reasonable estimate of the actual cost of similar fire or medical alarm responses.

g. Open Burning Violation Fees

A cost-based fee may be imposed for open burning violation responses as provided in this section. Open burning violations are defined as violations of any locally adopted fire code or violations of any applicable Oregon Revised Statute or DEQ regulation. Such fees may be imposed for repeated violations, egregious or purposeful violations, or for any open burning violation during a burn ban or during high and extreme fire danger. Fees will be based upon the rates in Appendix A, as well as other documented actual costs of responding to the violation.

h. Transportation Route Response Fees

A cost-based fee may be imposed for responses on certain transportation routes, as further provided in this section. "Transportation route" means any roadway, railway right-of-way, or waterway, against which no taxes or assessments for fire protection are levied by the District. Such cost-based fees may be imposed for responses to incidents, responses, or occurrences on such Transportation Routes, including aircraft crashes.

Transportation Route response invoices will use dispatch time records to determine the commitment of apparatus and personnel and will use the rates as listed in Appendix A. Miscellaneous supplies and services may also be invoiced and will be based upon scene documentation of the officer in charge.

i. Unprotected or Inadequately Protected Area Response Fees

A cost-based fee may be imposed for responses to incidents in unprotected or inadequately protected areas outside of District boundaries as provided in this section. These responses may be billed on a "per hour" basis using dispatch time records to determine the commitment of apparatus and personnel, as well as rates in Appendix A. Miscellaneous supplies and services may also be invoiced and will be based upon the rates provided in Appendix A as well as scene documentation of the officer in charge.

j. Hazardous Materials Response Fees

Cost-based fees may be imposed for responses involving hazardous materials remediation and for hazardous materials-related incidents. Fees may be imposed regardless of a State Hazardous Materials Team response. If imposed, fees will only reflect the District's hazardous materials-related costs. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

k. Utility Assistance Fees

Cost-based fees may be imposed for responses to requests from utilities for assistance. The Fire District responds to service calls involving utilities such as electric or cable wires down, natural gas leaks, water main leaks, etc. Cost-based fees may be imposed for these responses. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

l. Technical Rescue Fees

Cost-based fees may be imposed for responses requiring technical or specialty rescue equipment or training. The Fire Chief shall determine if such fees shall be charged, but in no event shall the District charge persons who pay taxes directly to the District. Such fees will be based on the rates and fee schedule in Appendix A, as well as other documented actual costs of such response. In addition, standardized administrative costs and miscellaneous supplies and services may be billed.

4. INVOICES; WAIVER. The District shall address the invoices for fees to the responsible party or agent, which may be a registered property owner or agent; a service recipient or agent; an occupant, a driver or passenger or agent; a vehicle or plane owner or agent; an insurance company; or any person or entity requesting or receiving services. The Fire Chief, or designee, shall be responsible for determining the responsible party and for reviewing all the cost recovery invoices. The Fire Chief may, at his or her discretion, waive or amend fees assessed in compliance with this Ordinance and any applicable administrative rules.

5. REVIEW AND AMENDMENT. The Fire Chief may periodically present the fees or rates adopted under this Ordinance to the Board of Directors for review and possible amendment, in the Fire Chief's sole discretion. The fees and Appendix A, which are adopted and approved by the Board of Directors in this Ordinance, may be amended from time to time by Board resolution, as it deems necessary to recover its actual costs for any service Crooked River Ranch Fire & Rescue provides, at a duly noticed and public Board meeting. Prior to adoption of any new fees or fee increases, the Board shall hold an opportunity for the public to comment on the resolution per ORS 294.160.

6. RULES. The Board of Directors hereby grants to the Fire Chief the discretion to interpret and apply this Ordinance and to develop administrative rules to apply this Ordinance equitably, including the waiver of fees imposed by this Ordinance and other matters involving the interpretation and application of this Ordinance. Such administrative rules must be consistent with this Ordinance and with applicable Board policy.

7. APPEALS. To file an appeal of a fee assessed under this Ordinance, the appellant must provide a written statement to the Fire Chief within ten (10) days of receipt of the fee invoice. The statement must clearly explain the basis of the appeal, stating why the filer thinks the fee was improper, noting specifically whether it was properly assessed or calculated. The Fire Chief will issue a written decision within ten (10) days. Decisions of the Fire Chief are final and not appealable.

8. COLLECTION PROCEDURES. Fees will be invoiced within ten (10) business days of the service delivery date. Payment is due upon receipt. If payment or reasonable payment arrangements are not made within ninety (90) days of billing, the invoice shall be considered delinquent, and the District will proceed with the collections as deemed appropriate by the Fire Chief. Costs of collection shall be charged to the persons responsible, including legal fees incurred at trial or on appeal. Collection costs may include the legal rate of interest on the amounts due and owing.

9. REPEAL. The Board of Directors of Crooked River Ranch Fire & Rescue hereby repeals any provisions of previous ordinances that conflict with the provisions of this Ordinance and the Fee Schedule attached as Appendix A. Fees assessed for District costs previously incurred remain due and owing to the extent unpaid on the effective date of this Ordinance. Administrative Rules shall remain in full force and effect unless and until amended by the Fire Chief.

10. EFFECTIVE DATE: This Ordinance to establish and maintain Crooked River Ranch Fire & Rescue service fees shall take effect on the 30th day after it is adopted by the Crooked River Ranch Fire & Rescue Board of Directors.

Adopted by vote of the Crooked River Ranch Fire & Rescue Board of Directors this _____ day of _____, 2026.

Ayes: _____

Nays: _____

Presiding Officer
Title _____

ATTEST:

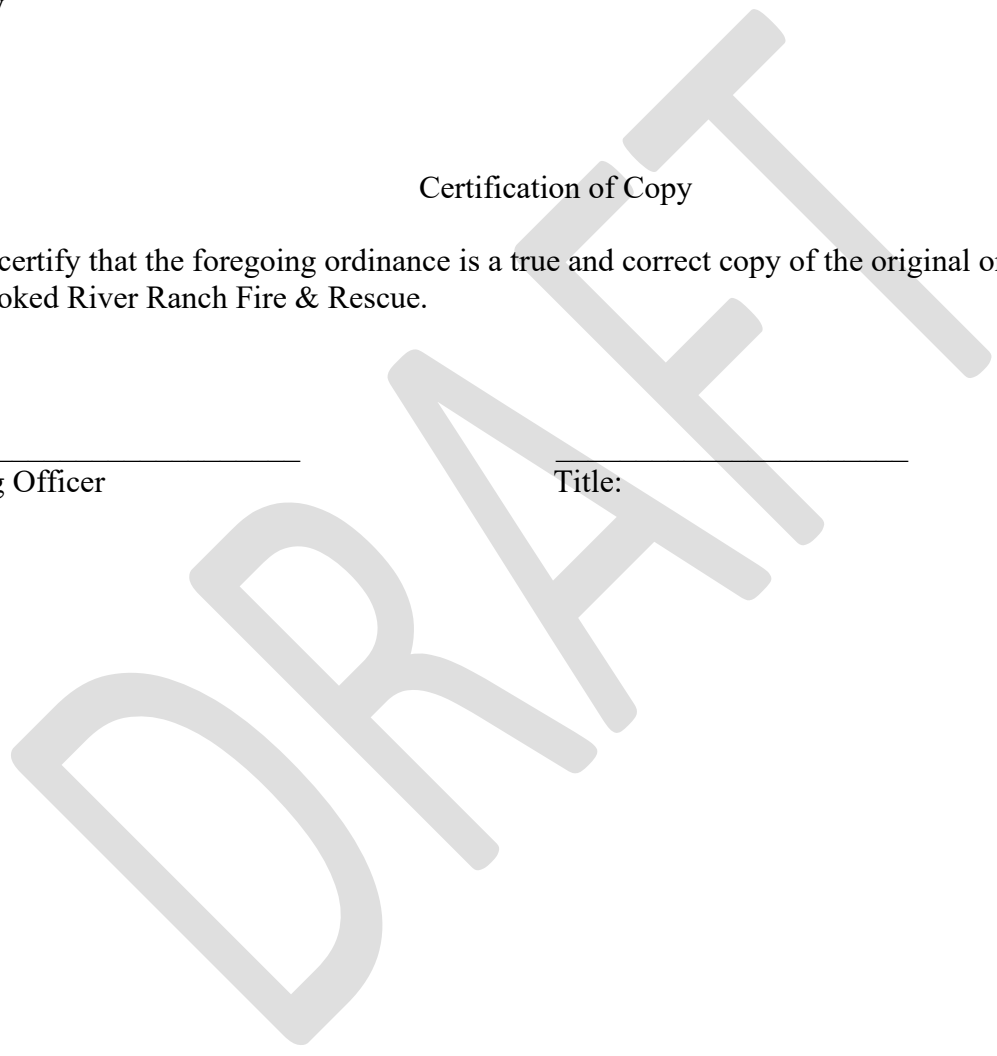
Secretary

Certification of Copy

I hereby certify that the foregoing ordinance is a true and correct copy of the original ordinance on file with Crooked River Ranch Fire & Rescue.

Presiding Officer

Title:



APPENDIX A

COST RECOVERY AND COST-BASED FEES FOR SERVICES

RATE & FEE SCHEDULE

- 1) Ambulance and Emergency Medical Services Rates
 - a) Resident of Crooked River Ranch
 - i) BLS Emergency/Non-Emergency Transport \$1,700
 - ii) ALS Emergency Transport \$1,900
 - iii) Mileage \$26.00 per mile
 - iv) Aid Call/Treatment, Non-Transport \$450
 - b) Non-Resident of Crooked River Ranch
 - i) BLS Emergency/Non-Emergency Transport \$2,700
 - ii) ALS Emergency Transport \$2,900
 - iii) Mileage \$30.00 per mile
 - iv) Aid Call/Treatment, Non-Transport \$700
- 2) Non-Emergency Facility Response Fees
 - a) These responses will be billed at the Non-Resident Aid Call/Treatment, Non-Transport rate in Section 1(b)(iv).
- 3) Public Records Request Fees
 - a) Staff time (research, gather, copy, send, etc.) \$40.00 per hour
 - b) Fire or EMS Report for non-owner or non-patient \$10.00 per report copy
 - c) Fax of documents \$1.00 per page
 - d) Copies \$0.25 per page
 - e) CD or USB thumb drive \$17.00 per media
- 4) Facility Rental and Training Classes Fees
- 5) Events and Festival Fees
 - a) Apparatus and personnel costs will be billed for duration of event or festival.
- 6) Fire Apparatus and Personnel Rates
 - a) Apparatus Rates from Oregon State Fire Marshal Mobilization Plan
 - i) Engine, Type I \$100 per hour
 - ii) Engine, Type III \$75 per hour
 - iii) Engine, Type VI \$50 per hour
 - iv) Tender, Type I \$80 per hour
 - v) Command Vehicle, Type III \$45 per hour
 - vi) Rescue Vehicle, Type III \$40 per hour
 - vii) Rescue Vehicle, Type II \$100 per hour
 - viii) Ambulance, Type III (BLS) \$45 per hour

- ix) Ambulance, Type I (ALS) \$55 per hour
- b) Personnel Rates from Oregon State Fire Marshal Mobilization Plan
 - i) Personnel compensation shall be from time of dispatch to the incident until they've returned to station.
 - ii) Career Firefighters
 - (1) Actual compensation paid to employee
 - iii) Volunteer Firefighters
 - (1) Firefighter \$20.10 per hour
 - (2) Apparatus Operator \$22.60 per hour
 - (3) Engine Boss (Volunteer Officer) \$24.00 per hour
 - (4) Strike Team/Task Force Leader (Volunteer Chief) \$26.80 per hour
- 7) False Fire Alarm Fees
- 8) Open Burning Violation Fees \$200 per violation
- 9) Transportation Route Response Fees
 - a) Actual apparatus and personnel costs will be billed.
- 10) Unprotected or Inadequately Protected Area Response Fees
 - a) Actual apparatus and personnel costs will be billed.
- 11) Hazardous Materials Response Fees
 - a) Actual apparatus and personnel costs will be billed along with actual cost of replacing consumable supplies at time of incident.
- 12) Utility Assistance Fees
 - a) Actual Apparatus and personnel costs will be billed.
- 13) Technical Rescue Fees
 - a) Actual apparatus and personnel cost will be billed.
 - b) Equipment use (litters, ropes, hardware, etc.) \$200 per hour
- 14) Other Fees
 - a) FireMed Membership \$60.00 per year
 - b) Emergency Address Sign \$25.00 each



BEFORE THE BOARD OF DIRECTORS
OF
**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

JEFFERSON AND DESCHUTES COUNTIES, OREGON

In the matter of: Establishing the District's Definition of Significant Variance for Budgetary Reporting Under GASB Statement No. 103

RESOLUTION:

2026-04

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement No. 103, *Financial Reporting Model Improvements*, which requires governments to disclose explanations of significant variances in the notes to the Required Supplementary Information (RSI); and

WHEREAS, GASB Statement No. 103 mandates that such explanations address significant variances between (1) the original budget and the final amended budget, and (2) the final budget and actual results at the function or program level; and

WHEREAS, GASB Statement No. 103 does not prescribe a specific numerical definition of "significant variance," instead requiring each government to establish internal criteria to ensure consistent evaluation and reporting; and

WHEREAS, establishing the District's definition of "significant variance" through a Board resolution provides a clear and authoritative standard that may be referenced in the District's financial policies, reducing the need for frequent policy amendments when thresholds are updated; and

WHEREAS, the District recognizes the importance of transparent and consistent financial reporting to promote accountability and public understanding of budgetary performance;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts the following definition of "significant variance" for purposes of meeting the reporting requirements of GASB Statement No. 103:

1. A variance shall be considered significant if it meets or exceeds a percentage difference of % **between the budgeted and actual amounts, or a dollar amount difference of \$_____**, unless otherwise determined by management to warrant disclosure due to qualitative factors.
2. The District may revise the threshold in the future by Board action without requiring amendments to existing financial policies referring to this resolution.

- District staff shall apply this definition consistently in the preparation of budget-to-actual schedules and in developing explanatory notes to the Required Supplementary Information.

BE IT FURTHER RESOLVED THAT this resolution shall take effect ***immediately upon adoption*** or **on a specified date**.

PASSED AND APPROVED this ____ day of _____, 2026.

ATTEST:

**CROOKED RIVER RANCH
RURAL FIRE PROTECTION DISTRICT**

By: _____
Dave Palmer, Board Director

By: _____
Rodney Cross, Board Director

By: _____
Brad Pahl, Board Director

By: _____
Joe Costigan, Board Director

By: _____
Michael Fletcher, Board Director



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report May, 2026

- Calls for service in April totaled 58. A breakdown of calls by month is below:

Calls by Incident Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Fire	1	1	7	1									10
Hazardous Situation	1	2	2	0									5
Law Enforcement Support	0	0	0	0									0
Medical	48	38	42	44									172
No Emergency	12	3	6	7									28
Public Service	4	13	2	6									25
Rescue	0	0	0	0									0
Total Calls-To-Month End 2026	66	57	59	58	0	0	0	0	0	0	0	0	
240													
<i>Total Calls-To-Month End 2025</i>	<i>54</i>	<i>59</i>	<i>50</i>	<i>63</i>	<i>61</i>	<i>77</i>	<i>63</i>	<i>56</i>	<i>66</i>	<i>49</i>	<i>62</i>	<i>53</i>	
713													

- Auto/Mutual Aid Given/Received – 2026 (end of prior month)
 - Auto-Aid Given – 1
 - Auto-Aid Received – 2
 - Mutual-Aid Given – 3
 - Mutual-Aid Received – 3
- The Wildfire Preparedness Open House was a success. We estimated 100 people attended, which was lower than we had hoped. However, most of the attendees were new property owners who had not attended before. Many signed up for defensible space assessments and got information on emergency alerts.
- We have been awarded the OSFM Wildland Fire Season Staffing Grant for 2026. The positions have been posted, and we are beginning to receive applications. The projected start date for the seasonal temporary employees is mid-June.
- Five Volunteer Firefighters completed the Pumper Operator Course held by Black Butte Ranch Fire District. Those individuals are now completing their task books and once completed will be certified through DPSST.
- The annual awards banquet was held on May 18th. For 2025 the Firefighter of the Year was Noah Cox, the EMS Person of the Year was Alan Smoke, the Volunteer of the Year was Vicki Burt, and the Ray Anderson Service Award was Lynnelle Morgan. Congratulations to those who earned the awards for 2025!

➤ Monthly Fire Med Report

- Number of paid memberships: 15
- Number of new memberships: 1
- Number of lapsed/non-renewals: 7
- Total Fire Med memberships: 373

Respectfully submitted

Sean Hartley, Fire Chief