



CROOKED RIVER RANCH FIRE & RESCUE

6971 SW Shad Road, Crooked River Ranch, OR 97760
Phone: (541) 923-6776 | Fax: (541) 923-5247
www.crrfire.org

Notice of Board Meeting

The Crooked River Ranch Rural Fire Protection District Board of Directors will hold a Board meeting on Thursday, April 20, 2023. The Board meeting will start at 6:30 pm and will be held at the fire station, which is located at 6971 SW Shad Road, Terrebonne, Oregon. Virtual access to this meeting can be found through the Zoom platform, by accessing our website, @ www.crrfire.org/meetings. The meeting is accessible to people with disabilities and will be recorded. Requests for other accommodations should be made to Crooked River Ranch Fire & Rescue at 541-923-6776 at least 48 hours before the meeting.

Board of Directors

Kay Norberg, President, (Position 2)
Mark W. Wilson, Vice President (Position 5)
Barbara Oakley, Secretary (Position 4) - excused
Brad Pahl, Treasurer (Position 1)
Jeff Green, Director (Position 3)

District Staff

Fire Chief, Sean Hartley
Admin. Assistant, Dana Schulke

Board Meeting Agenda

1. Call to Order – Director Norberg
 - 1.1 Flag Salute – Director Green
 - 1.2 Roll Call – Director Wilson
2. Review of Agenda – Director Norberg
3. Approval of Public Hearing & Board Meeting minutes – Director Norberg
 - 3.1 Approval of Public Hearing & Board Meeting minutes from March 16, 2023
4. Financial Reports
 - 4.1 Acknowledge receipt and approval of the financial reports for March 2023 – Director Pahl
 - 4.2 Appointment of Board members to sign checks for Wednesday, May 10th and Thursday, May 25th, 2023 – Director Norberg
5. Unfinished business (consideration, discussion, and possible action on the following items):
 - 5.1 Update on steering committee – Fire Chief, Sean Hartley
 - 5.2 Update on Wildfire Preparedness Open House – Dana Schulke
 - 5.3 Update on Union Contract (possible Executive Session) – Fire Chief, Sean Hartley
6. New Business (consideration, discussion, and possible action on the following items):
 - 6.1 OSFM Engine Grant – Fire Chief, Sean Hartley
 - 6.2 Hiring of additional staff update – Fire Chief, Sean Hartley

7. Fire Chief's Report - submitted by Fire Chief, Sean Hartley in Board packet
8. Update on CERT program – Linda Kay Widmer
9. Comment/Questions:
 - 9.1 Public input on the current agenda topics
 - 9.2 Public input on future agenda topics – (Please limit to one topic)
10. Correspondence/ Recognitions/ Good of the Order – Director Norberg
11. Adjournment – Director Norberg

(In accordance with ORS 192.660, the Crooked River Ranch Rural Fire Protection District Board of Directors may convene in executive session at any time)

**Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250**

March 16, 2023

A Joint Public Hearing & Board meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors/Local Contract Review Board took place on Thursday, March 16, 2023, at 6:00 pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Public Hearing

1.1 Flag Salute by Director Wilson

1.2 Called to Order at 6:00 pm. Roll call was taken by Director Pahl and the following individuals were in attendance: Director's Norberg, Wilson, Green and Pahl. Director Oakley attended the meeting electronically through the Zoom platform. Also in attendance was Fire Chief, Sean Hartley, Administrative Assistant Dana Schulke and Firefighter/Paramedic Adam Wiley. Members of the public in attendance – Bill Burt and Mike Dries.

2. Discussion/Public Hearing to Amend Public Contracting rules for Crooked River Ranch R.F.P.D – At this time Chief Hartley stated the purpose of this hearing. We were notified by our legal counsel that last year there were some changes done through Legislature on public contracting. Our legal counsel recommended that we update our rules to the current 2022 rules which had some major changes. Most notable was the threshold for public improvement contracts, which was at \$5,000 and is now at \$10,000. Also, public hearings are not necessarily required for public improvement exemptions. Instead, a notice must be published, and a hearing only needs to be held if one is requested by members of the public. There were some changes in the ORS's. Chief Hartley stated we received the public contracting packet from our legal counsel, and the last time we revised our public contracting rules was back in 2017. He stated that because our District is small, the Board of Directors is considered the Local Contract Review Board. Director Wilson asked if these rules affect the Board policies and Chief Harley stated no, as this is for if we have a fire engine built, or any public contracting needs for the District. He clarified that our Administrative policy states that we will follow the current Public Contracting rules. At this time, Chief Hartley asked if there was any public comment from the audience. There was none.

3. Approval of Resolution - Director Pahl stated to Director Norberg that he would like to refer this Resolution to the Board meeting and add it as 6.4 under New Business for approval.

4. Public Hearing was Adjourned by Director Norberg at 6.07 pm.

Board Meeting

1. **Called to Order** by Director Norberg at 6:08 pm

1.1 Roll Call was taken by Director Pahl and the following individuals were in attendance: Director's Norberg, Wilson, Green and Pahl. Director Oakley attended the meeting electronically through the Zoom platform. Also in attendance was Fire Chief, Sean Hartley, Administrative Assistant Dana Schulke and Firefighter/Paramedic Adam Wiley. Members of the public in attendance – Bill Burt and Mike Dries.

2. Review of Agenda - Director Norberg stated she wanted to add to the agenda was the letter the Board received from the Lions Club wanting to have the Fire District be a stop on their treasure hunt they are having. It was decided this was to be discussed under Correspondence.

3. Approval of the Board meeting minutes from February 16, 2023.

3.1 The Board Meeting minutes were reviewed by the Board. Director Wilson made a motion to approve the February 16th minutes as presented, Director Pahl seconded the motion. All in favor stated "Aye," motion approved, (5-0).

4. Financial Reports -

4.1 Financial reports for January 2023 – Director Pahl reviewed the figures on the Balance Sheet with the Board. Director Pahl stated that in the Payable Vendor detail report you will see CIT-First Citizens Bank, which is our new lender for the Lease of the Copier. Director Pahl had some questions in regard to some of the line items in our Budget which pertained to Building Maintenance, Radios/Communications, the Volunteer Incentive Program, and our Wellness Program, and why they are trending behind budget. Chief Hartley stated that some of the invoices for each line item have not been received yet to pay. He stated that in regard to the Wellness Program, some of our staff and volunteers have not had a physical yet, and therefore invoices for the physicals will arrive in May or June to bump up the YTD figures. Director Green made a motion to approve the February 2023 financials as presented. Director Wilson seconded the motion. All voted by stating "Aye," motion carried, (5-0).

4.2 Appointment of Board members to sign checks – It was decided that Director Norberg and Director Oakley will sign the checks on Monday, April 10th and Director Norberg and Director Wilson will sign checks on Monday, April 24th, 2023.

5. Unfinished Business –

5.1 Update on Steering Committee - Chief Hartley stated he was waiting for the Collective Bargaining meeting to happen this week, which happened yesterday. He just has to tweak a couple items on the revised agreement and then he should be able to hold a meeting with the Steering Committee soon.

5.2 Update on Wildfire Preparedness Open House – Dana stated she has been working on some handouts for the Open House. She will be touching base with all the presenters and making sure they are all set with their presentations. She is hoping that the Board members will be at the event to assist in giving station tours at the beginning and end of

the event. She would like everyone to be at the station around 9:00/9:15 am on April 29th. Director Norberg offered to make cookies for the event. There was no further discussion.

6. New Business:

6.1 - SDAO Best Practices Requirements for 2023 – Chief Hartley stated we have received the requirements for this year’s credit requirements. This year’s topics are geared around Emergency Preparedness. We have a couple items on the requirements that we have met already. He stated that we already have a Disaster Preparedness plan/policy which is one of the requirements. There are some checklists that our staff need to go through and also attendance of a class/training online which we should be able to take care of soon. This will all give us our 10% discount on our liability insurance. There was no further discussion.

6.2 - Contract Negotiations – Chief Hartley stated he met with the Union members yesterday and there are just a few little, small items to iron out. We should have a final draft for review soon. Everything went smoothly. There was no further discussion.

6.3 - Fire Station Exterior Savings/Ideas - Chief Hartley stated he and Adam (employee) walked around the station and tried to come up with ideas to cut costs on our utilities. Some of our utilities in next year’s budget will be going up significantly and he and the staff are figuring out ways to cut costs. One of which is our water, which will be going up at least five times higher than what it is now. One thought he had was to eliminate the grass areas around the station and do some hardscaping with rock around the building, and cap off some of the sprinklers. Another idea is to turn the light bulbs in the training room into LED. He is asking everyone to send him emails with other ideas to cut costs. There was discussion on possibly putting Turf in the back area, etc. Director Wilson brought up the Can Lights that are above the Bay door on the outside, and if we really need them. Chief Hartley also stated that when the new exhaust system was being put in, the contractor noticed that a lot of cold air is coming through the louvered slats, and we can cover them up now that we have the new system. He also stated that in the future, he plans to put together a work party to clean up the landscaping, etc. and will do a barbecue for everyone who is helping.

6.4 - Approval of Joint Resolution 2023-01 of the District Board and Local Contract Review Board Amending Contracting Rules - Director Wilson made a motion to approve Resolution 2023-01 to revise the District’s Public Contracting Rules on behalf of the Crooked River Ranch Rural Fire Protection District and Local Contract Review Board as presented. Director Pahl seconded the motion. All voted by stated “Aye,” motion passed, (5-0).

7. Fire Chief Report - His report was in the Board packet. Chief Hartley reviewed his report with the Board, in regard to the number of calls we had in February. He invited everyone to our Swearing in Ceremony on Monday, March 20th at 6:00 pm. He thanked all our Community Service Volunteers who are doing our Lot Assessments, as we are the leading community in submitting the grant applications. He said we had to extend our application process as we had an applicant drop out and it only left us with two candidates. We are hoping to get more applicants by April 14th.

8. CERT Report - Chief Hartley stated that due to the weather in February, they cancelled their last meeting. However, another training is scheduled for next week and Sergeant Pond will be

coming out to go over Drones with the CERT members. He has been working on the State's Homeland Security Grant from last year and amending it so that we can get some traffic control equipment.

9. Comments/Questions:

9.1 Public input on the current agenda - none

9.2 Public input on future agenda topics - none

10. Correspondence/Recognitions/Good of the order – Bill Burt stated that the Lions Club is doing a Treasure Hunt type of event to raise awareness to residents of what the Lions Club does and to increase membership. They are hoping to have the fire district involved with this event on May 13th. A discussion ensued on having Board members, as well as Community Service Volunteers and Staff participating in the event, and it will be a good opportunity to pass out defensible space material, sign up people who might be interested in our CERT program, etc. Chief Hartley stated that he will send an email out to everyone to get interested participants. Chief Hartley also stated we received an email from a resident to say thank you for all our help on a call they went to. Director Pahl congratulated the person who is putting out all the District's social media as they are doing a great job. Director Wilson stated he and the Honor Guard will be doing another funeral for a firefighter who passed.

11. Adjournment by Director Norberg at 6:45 pm.

Respectfully,
Dana Schulke
Administrative Assistant

Balance Sheet

Crooked River Ranch Fire & Rescue
As of March 31, 2023

| <u>Account</u> | <u>Mar 31, 2023</u> |
|--|---------------------|
| Assets | |
| Current Assets | |
| Cash and Cash Equivalents | |
| Bond Fund | 30,829.90 |
| Capital Reserve Fund | 286,828.19 |
| Chase Business | 25,618.31 |
| Chase Payroll | 1,822.74 |
| Chase Savings | 35,994.26 |
| FIB - Checking | 6,380.60 |
| General Fund | 38,365.29 |
| Local Option Levy Fund | 6,816.73 |
| Total Cash and Cash Equivalents | 1,355,225.02 |
| Total Current Assets | 1,355,225.02 |
| Total Assets | 1,355,225.02 |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | |
| A. DELORTO | 1,412.03 |
| A. WILEY | 1,224.86 |
| D. MCDONALD | 290.49 |
| D. SCHULKE | 1,498.96 |
| S. HARTLEY | (2,128.07) |
| Payroll Liabilities | (6,034.43) |
| FIB - Credit Cards | 130.55 |
| Total Current Liabilities | (3,605.61) |
| Total Liabilities | 0.00 |
| Equity | |
| Current Year Earnings | 1,358,830.63 |
| Total Equity | 1,358,830.63 |
| Total Liabilities and Equity | 1,355,225.02 |
| | 1,358,830.63 |
| | 1,358,830.63 |
| <i>General Fund Net Income</i> | 1,041,172.54 |



Budget Variance
Crooked River Ranch Fire & Rescue
General Fund
For the month ended 31 March 2023
Cash Basis

| | March Actual | YTD Actual | Budget | Var USD | Var % | Original Budget |
|---------------------------------------|-------------------------|-----------------------|-----------------------|----------------------|----------------|----------------------------|
| Revenue | | | | | | |
| Ambulance Revenue | \$34,067.41 | \$230,396.67 | \$250,000.00 | -\$19,603.33 | -7.8413% | \$ 250,000.00 |
| Beginning Fund Balance | \$0.00 | \$665,067.68 | \$510,000.00 | \$155,067.68 | 30.4054% | \$ 510,000.00 |
| Conflagration Revenue | \$0.00 | \$34,661.98 | \$21,256.00 | \$13,405.98 | 63.0692% | \$ - |
| Contractual Income | \$0.00 | \$400.00 | \$800.00 | -\$400.00 | -50.0% | \$ 800.00 |
| Emergency Address Signs | \$25.00 | \$225.00 | \$500.00 | -\$275.00 | -55.0% | \$ 500.00 |
| FireMed | \$810.00 | \$9,990.00 | \$13,500.00 | -\$3,510.00 | -26.0% | \$ 13,500.00 |
| Grant Funds | \$0.00 | \$64,172.78 | \$113,350.00 | -\$49,177.22 | -43.3853% | \$ 78,350.00 |
| Interest | \$2,097.51 | \$10,623.78 | \$5,000.00 | \$5,623.78 | 112.4756% | \$ 5,000.00 |
| Misc. Income | \$4,044.91 | \$8,045.89 | \$5,000.00 | \$3,045.89 | 60.9178% | \$ 5,000.00 |
| Previously Levied Taxes | \$743.34 | \$16,143.35 | \$25,000.00 | -\$8,856.65 | -35.4266% | \$ 25,000.00 |
| Taxes Collected in Year Levied | \$4,950.55 | \$1,048,367.23 | \$1,027,982.00 | \$20,385.23 | 1.983% | \$ 1,027,982.00 |
| Training Income | \$0.00 | \$140.00 | \$500.00 | -\$360.00 | -72.0% | \$ 500.00 |
| Total Revenue | \$46,738.72 | \$2,088,234.36 | \$1,972,888.00 | \$115,346.36 | 5.8% | \$ 1,916,632.00 |
| Gross Profit | \$46,738.72 | \$2,088,234.36 | \$1,972,888.00 | \$115,346.36 | 5.8466% | |
| Operating Expenses | | | | | | |
| Contingency | \$0.00 | \$0.00 | \$37,204.00 | -\$37,204.00 | -100.0% | \$ 37,204.00 |
| Transfer Out | \$0.00 | \$75,000.00 | \$75,000.00 | \$0.00 | 0.0% | \$ 75,000.00 |
| Debt Services | | | | | | |
| Debt Service:Apparatus Payment | \$0.00 | \$27,045.17 | \$27,046.00 | -\$0.83 | -0.0031% | \$ 27,046.00 |
| Total Debt Services | \$0.00 | \$27,045.17 | \$27,046.00 | -\$0.83 | 0.0% | \$ 27,046.00 |
| Materials & Services | | | | | | |
| Administration | \$2,149.35 | \$14,671.11 | \$20,700.00 | -\$6,028.89 | -29.1251% | \$20,700.00 |
| Building Maintenance & Supplies | \$1,483.11 | \$13,122.70 | \$35,000.00 | -\$21,877.30 | -62.5066% | \$35,000.00 |
| CERT Program | \$0.00 | \$2,167.67 | \$5,000.00 | -\$2,832.33 | -56.6466% | \$5,000.00 |
| Department Services | \$464.69 | \$4,300.84 | \$5,000.00 | -\$699.16 | -13.9832% | \$5,000.00 |
| Dispatch Services | \$1,685.47 | \$67,645.74 | \$64,898.00 | \$2,747.74 | 4.2339% | \$64,898.00 |
| EMS Operations | \$2,514.09 | \$29,022.20 | \$45,000.00 | -\$15,977.80 | -35.5062% | \$45,000.00 |
| Fire Operations | \$7,093.03 | \$27,901.73 | \$39,300.00 | -\$11,398.27 | -29.0032% | \$39,300.00 |
| Fuel | \$1,411.67 | \$14,690.72 | \$15,000.00 | -\$309.28 | -2.0619% | \$15,000.00 |
| Insurance | \$0.00 | \$34,122.00 | \$37,515.00 | -\$3,393.00 | -9.0444% | \$37,515.00 |
| Prevention | \$0.00 | \$0.00 | \$2,000.00 | -\$2,000.00 | -100.0% | \$2,000.00 |
| Professional Services | \$713.19 | \$13,691.83 | \$22,000.00 | -\$8,308.17 | -37.7644% | \$22,000.00 |
| Radios/Communications | \$0.00 | \$3,007.37 | \$16,000.00 | -\$12,992.63 | -81.2039% | \$16,000.00 |
| Rope Rescue Operations | \$0.00 | \$1,575.53 | \$3,000.00 | -\$1,424.47 | -47.4823% | \$3,000.00 |
| SAFER Grant Expenditures | \$1,139.00 | \$12,608.91 | \$41,850.00 | -\$29,241.09 | -69.8712% | \$41,850.00 |
| Training | \$541.84 | \$8,776.22 | \$30,000.00 | -\$21,223.78 | -70.7459% | \$30,000.00 |
| Travel | \$452.67 | \$1,959.78 | \$5,000.00 | -\$3,040.22 | -60.8044% | \$5,000.00 |
| Tuition Reimbursement | \$0.00 | \$6,797.80 | \$31,500.00 | -\$24,702.20 | -78.4197% | \$31,500.00 |
| Uniforms | \$3,583.89 | \$7,145.36 | \$7,000.00 | \$145.36 | 2.0766% | \$7,000.00 |
| Utilities | \$4,707.51 | \$24,718.06 | \$29,000.00 | -\$4,281.94 | -14.7653% | \$29,000.00 |
| Vehicle/Equipment Maintenance | \$3,110.66 | \$20,806.57 | \$35,000.00 | -\$14,193.43 | -40.5527% | \$35,000.00 |
| Volunteer Incentive Program | \$0.00 | \$3,960.00 | \$22,600.00 | -\$18,640.00 | -82.4779% | \$22,600.00 |
| Wellness Program | \$0.00 | \$581.45 | \$10,000.00 | -\$9,418.55 | -94.1855% | \$10,000.00 |
| Total Materials & Services | \$31,050.17 | \$313,273.59 | \$522,363.00 | -\$209,089.41 | -40.0% | \$522,363.00 |

| Personnel Services | | | | | | |
|---------------------------------------|---------------------|-----------------------|-----------------------|----------------------|------------------|-----------------------|
| Administrative Assistant | \$2,985.60 | \$29,385.23 | \$41,045.00 | -\$11,659.77 | -28.4073% | \$41,045.00 |
| Administrative Assistant Overtime | \$76.98 | \$854.82 | \$2,798.00 | -\$1,943.18 | -69.4489% | \$2,798.00 |
| Assistant Chief | \$0.00 | \$30,074.13 | \$68,229.00 | -\$38,154.87 | -55.9218% | \$68,229.00 |
| Employee Benefits | \$10,253.50 | \$111,071.95 | \$213,589.00 | -\$102,517.05 | -47.9973% | \$213,589.00 |
| Fire Chief | \$6,458.34 | \$47,064.20 | \$87,524.00 | -\$40,459.80 | -46.2271% | \$87,524.00 |
| Firefighter/Paramedic OT, 40-Hour | \$0.00 | \$0.00 | \$7,932.00 | -\$7,932.00 | -100.0% | \$7,932.00 |
| Firefighter/Paramedic, 40-Hour | \$0.00 | \$823.35 | \$38,777.00 | -\$37,953.65 | -97.8767% | \$38,777.00 |
| Part-Time Personnel | \$4,275.00 | \$47,787.10 | \$68,840.00 | -\$21,052.90 | -30.5824% | \$33,840.00 |
| Payroll Taxes | \$2,698.74 | \$31,322.88 | \$48,671.00 | -\$17,348.12 | -35.6436% | \$48,671.00 |
| PERS | \$8,707.12 | \$92,692.59 | \$169,589.00 | -\$76,896.41 | -45.3428% | \$169,589.00 |
| Shift Personnel Overtime | \$1,724.59 | \$27,971.97 | \$46,614.00 | -\$18,642.03 | -39.9923% | \$46,614.00 |
| Shift Personnel Wages | \$13,579.21 | \$143,163.31 | \$192,121.00 | -\$48,957.69 | -25.4827% | \$192,121.00 |
| Student Volunteer Stipends | \$540.00 | \$4,309.53 | \$7,290.00 | -\$2,980.47 | -40.8844% | \$7,290.00 |
| Volunteer Conflag Reimb. | \$0.00 | \$17,323.91 | \$21,256.00 | -\$3,932.09 | -18.4987% | |
| Volunteer Stipends & Benefits | \$2,600.00 | \$32,300.00 | \$36,500.00 | -\$4,200.00 | -11.5068% | \$36,500.00 |
| Workers Comp. & Grp Acc. | \$0.00 | \$15,598.09 | \$15,500.00 | \$98.09 | 0.6328% | \$15,500.00 |
| Total Personnel Services | \$53,899.08 | \$631,743.06 | \$1,066,275.00 | -\$434,531.94 | -40.8% | \$1,010,019.00 |
| Total Operating Expenses | \$84,949.25 | \$1,047,061.82 | \$1,727,888.00 | -\$680,826.18 | -39.4022% | |
| Net Income / (Loss) before Tax | -\$38,210.53 | \$1,041,172.54 | \$245,000.00 | \$796,172.54 | 324.9684% | |
| Net Income | -\$38,210.53 | \$1,041,172.54 | \$245,000.00 | \$796,172.54 | 324.9684% | |
| Total Comprehensive Income | -\$38,210.53 | \$1,041,172.54 | \$245,000.00 | \$796,172.54 | 324.9684% | |



Budget Variance
Crooked River Ranch Fire & Rescue
Capital Reserve Fund
 For the month ended 31 March 2023
 Cash Basis

| | March Actual | YTD Actual | Budget | Var USD | Var % | Original Budget |
|---------------------------------------|----------------------|---------------------|---------------------|----------------------|------------------|----------------------|
| Revenue | | | | | | |
| Beginning Fund Balance | \$0.00 | \$377,163.04 | \$376,918.00 | \$245.04 | 0.065% | \$ 376,918.00 |
| Grant Funds | \$0.00 | \$0.00 | \$95,239.00 | -\$95,239.00 | -100.0% | |
| Interest | \$833.66 | \$4,526.32 | \$2,750.00 | \$1,776.32 | 64.5935% | \$ 2,750.00 |
| Misc. Income | \$0.00 | \$0.00 | \$12,383.00 | -\$12,383.00 | -100.0% | |
| Transfer In | \$0.00 | \$75,000.00 | \$75,000.00 | \$0.00 | 0.0% | \$ 75,000.00 |
| Total Revenue | \$833.66 | \$456,689.36 | \$562,290.00 | -\$105,600.64 | -18.8% | \$ 454,668.00 |
| Gross Profit | \$833.66 | \$456,689.36 | \$562,290.00 | -\$105,600.64 | -18.7805% | |
| Operating Expenses | | | | | | |
| Contingency | \$0.00 | \$0.00 | \$84,500.00 | -\$84,500.00 | -100.0% | \$ 100,000.00 |
| Capital Outlay | | | | | | |
| Cap Outlay & Grant Awards:App Pur | \$9,865.64 | \$59,322.21 | \$60,000.00 | -\$677.79 | -1.1297% | \$ 60,000.00 |
| Cap Outlay & Grant Awards:Bldg Pur | \$110,538.96 | \$110,538.96 | \$155,739.00 | -\$45,200.04 | -29.0229% | \$ 45,000.00 |
| Total Capital Outlay | \$120,404.60 | \$169,861.17 | \$215,739.00 | -\$45,877.83 | -21.3% | \$ 105,000.00 |
| Total Operating Expenses | \$120,404.60 | \$169,861.17 | \$300,239.00 | -\$130,377.83 | -43.4247% | |
| Net Income / (Loss) before Tax | -\$119,570.94 | \$286,828.19 | \$262,051.00 | \$24,777.19 | 9.4551% | |
| Net Income | -\$119,570.94 | \$286,828.19 | \$262,051.00 | \$24,777.19 | 9.4551% | |
| Total Comprehensive Income | -\$119,570.94 | \$286,828.19 | \$262,051.00 | \$24,777.19 | 9.4551% | |



Budget Variance
Crooked River Ranch Fire & Rescue
Bond Fund
For the month ended 31 March 2023
Cash Basis

| | March Actual | YTD Actual | Budget | Var USD | Var % | <i>Original Budget</i> |
|---------------------------------------|-----------------|---------------------|---------------------|---------------------|------------------|----------------------------|
| Revenue | | | | | | |
| Beginning Fund Balance | \$0.00 | \$15,919.26 | \$12,223.00 | \$3,696.26 | 30.2402% | \$ 12,223.00 |
| Interest | \$58.28 | \$519.26 | \$300.00 | \$219.26 | 73.0867% | \$ 300.00 |
| Previously Levied Taxes | \$127.91 | \$2,793.23 | \$3,500.00 | -\$706.77 | -20.1934% | \$ 3,500.00 |
| Taxes Collected in Year Levied | \$806.15 | \$170,716.15 | \$184,203.00 | -\$13,486.85 | -7.3217% | \$ 184,203.00 |
| Total Revenue | \$992.34 | \$189,947.90 | \$200,226.00 | -\$10,278.10 | -5.1% | \$ 200,226.00 |
| Gross Profit | \$992.34 | \$189,947.90 | \$200,226.00 | -\$10,278.10 | -5.1332% | |
| Operating Expenses | | | | | | |
| Debt Services | | | | | | |
| Debt Service: Bond Payment | \$0.00 | \$159,118.00 | \$181,562.00 | -\$22,444.00 | -12.3616% | \$ 181,562.00 |
| Total Debt Services | \$0.00 | \$159,118.00 | \$181,562.00 | -\$22,444.00 | -12.4% | \$ 181,562.00 |
| Total Operating Expenses | \$0.00 | \$159,118.00 | \$181,562.00 | -\$22,444.00 | -12.3616% | |
| Net Income / (Loss) before Tax | \$992.34 | \$30,829.90 | \$18,664.00 | \$12,165.90 | 65.1838% | |
| Net Income | \$992.34 | \$30,829.90 | \$18,664.00 | \$12,165.90 | 65.1838% | |
| Total Comprehensive Income | \$992.34 | \$30,829.90 | \$18,664.00 | \$12,165.90 | 65.1838% | |

Payable Invoice Detail

Crooked River Ranch Fire & Rescue
 For the period March 1, 2023 to March 31, 2023

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|--|--------------------|--|-----------------|--------|---|
| Aflac | | | | | |
| Mar 16, 2023 | | Premiums from staff for March | 434.24 | Paid | Payroll Liabilities |
| Total Aflac | | | 434.24 | | |
| Bend Alterations | | | | | |
| Mar 1, 2023 | 36094 | Sewing of patch and navy pants for Alysha | 14.40 | Paid | Materials & Services:Uniforms |
| Total Bend Alterations | | | 14.40 | | |
| BoundTree Medical, LLC | | | | | |
| Mar 1, 2023 | PO-0364 / 84874342 | EMS Supply Order for stock room | 739.72 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 1, 2023 | PO-0364 / 84874341 | EMS Supply Order for stock room | 268.18 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 2, 2023 | 84875842 | Sharps Container Red. 3.3 Quart | 35.94 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 16, 2023 | 84885132 | C4 Midazolam, 5 mg, 5ml vial 10/box | 24.83 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 21, 2023 | 84895445 | King Vision Video Laryngoscope Blade, Digital CMOS Camera, 10 ea/cs | 92.62 | Paid | Materials & Services:EMS Operations:Supplies |
| Total BoundTree Medical, LLC | | | 1,161.29 | | |
| Bridge Tower Media | | | | | |
| Mar 16, 2023 | 745110683 | Advertising and Affidavit for Notice of Public Hearing on Public Contracting Rules | 70.18 | Paid | Materials & Services:Administration:Advertising |
| Total Bridge Tower Media | | | 70.18 | | |
| Carson Oil Company, Inc. | | | | | |
| Mar 2, 2023 | CP-00435449 - EFT | Fuel for all apparatus | 784.85 | Paid | Materials & Services:Fuel |
| Mar 16, 2023 | CP-00438524 | Fuel for all apparatus | 353.56 | Paid | Materials & Services:Fuel |
| Total Carson Oil Company, Inc. | | | 1,138.41 | | |
| CIT - First Citizens Bank & Trust | | | | | |
| Mar 9, 2023 | 41926589 - EFT | Lease payment for copier | 138.43 | Paid | Materials & Services:Administration:Copier Expenses |
| Mar 9, 2023 | 41926589 - EFT | B/W Copies | 5.80 | Paid | Materials & Services:Administration:Copier Expenses |
| Mar 9, 2023 | 41926589 - EFT | Color Copies | 88.10 | Paid | Materials & Services:Administration:Copier Expenses |
| Total CIT - First Citizens Bank & Trust | | | 232.33 | | |
| Crook County Fire & Rescue | | | | | |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|---|--------------------|--|-----------------|--------|--|
| Mar 6, 2023 | 507 | BLS Cards | 55.00 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 6, 2023 | 507 | ACLA Cards | 37.50 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 6, 2023 | 507 | Instructure Card | 140.00 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 9, 2023 | | 1/3 of shared costs for Quantifit 2 Respirator Fit Testing System | 4,402.33 | Paid | Materials & Services:Fire Operations:Supplies/Equi pment |
| Total Crook County Fire & Rescue | | | 4,634.83 | | |
| Crooked River Needle Works LLC | | | | | |
| Mar 20, 2023 | 587 | Embroidery on Hats | 150.00 | Paid | Materials & Services:Uniforms |
| Mar 20, 2023 | 587 | Discount | (22.50) | Paid | Materials & Services:Uniforms |
| Total Crooked River Needle Works LLC | | | 127.50 | | |
| Crooked River Ranch Water Company | | | | | |
| Mar 6, 2023 | 94 | Base Rate | 34.59 | Paid | Materials & Services:Utilities:Water |
| Mar 6, 2023 | 94 | Water | 29.43 | Paid | Materials & Services:Utilities:Water |
| Total Crooked River Ranch Water Company | | | 64.02 | | |
| Crooked River Sanitary | | | | | |
| Mar 1, 2023 | 00014 | Sanitation services for February | 72.02 | Paid | Materials & Services:Utilities:Sanitatio n |
| Total Crooked River Sanitary | | | 72.02 | | |
| David McDonald | | | | | |
| Mar 20, 2023 | MERP Reimbursement | MERP/HRA Reimbursement for Health Benefits | 799.63 | Paid | Personnel Services:Employee Benefits:HRA Reimbursements |
| Total David McDonald | | | 799.63 | | |
| Department of Public Safety Standards Training | | | | | |
| Mar 16, 2023 | ARF74859 | Fingerprints for Adam Wiley | 46.25 | Paid | Materials & Services:Training |
| Total Department of Public Safety Standards Training | | | 46.25 | | |
| Deschutes County 911 Service District | | | | | |
| Mar 2, 2023 | 3483 | 911 Data Network Reimbursement, Annual CAD - RMS Data Network charges for July 1, 2022 - June 30, 2023 | 1,685.47 | Paid | Materials & Services:Dispatch Services |
| Total Deschutes County 911 Service District | | | 1,685.47 | | |
| FirePro, LLC | | | | | |
| Mar 6, 2023 | 12463195 | dry chemical fire extinguisher for 591 | 329.00 | Paid | Materials & Services:Fire Operations:Supplies/Equi pment |
| Total FirePro, LLC | | | 329.00 | | |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|------------------------------|---------------|--|-----------------|--------|---|
| Frank Day | | | | | |
| Mar 27, 2023 | Reimbursement | Reimbursement of travel expenses to Salem for training, March 21-23, 2023 | 303.49 | Paid | Materials & Services:Travel |
| Total Frank Day | | | 303.49 | | |
| Grant Caudel | | | | | |
| Mar 16, 2023 | Reimbursement | Reimbursement for night of hotel stay for PIO training | 149.18 | Paid | Materials & Services:Travel |
| Total Grant Caudel | | | 149.18 | | |
| HRA VEBA Trust | | | | | |
| Mar 16, 2023 | ACH | Contributions for staff | 1,250.00 | Paid | Personnel Services:Employee Benefits:HRA VEBA |
| Total HRA VEBA Trust | | | 1,250.00 | | |
| Hughes Fire Equipment | | | | | |
| Mar 2, 2023 | 588381 | Maintainence on 532/516608, tripped Breaks. Checked Fuses and Relays. Traced Wires from PTO up the Left Frame Rail up to the Firewall and into the Cab. Found 2 circuit breakers tripped. Reset Circuit breakers and PTO works fine. Labor | 69.50 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516608 |
| Mar 2, 2023 | 588381 | Parts | 3.48 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516608 |
| Mar 2, 2023 | 588381 | Tax | 0.42 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516608 |
| Mar 2, 2023 | 588382 | Maintainence on 522/510582: Did a pump test which failed. Labor | 278.00 | Paid | Materials & Services:Vehicle/Equipment Maintenance:510582 |
| Mar 16, 2023 | 589397 | Maintainence on 532/516092: Customer stated leaking rear discharge, which might be coming from valve behind the pump panel. Inspected and removed valve. Found valve that was shipped to the station with wrong part. Ordered correct valve and replaced. Tested and all good. Labor | 469.75 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516092 |
| Mar 16, 2023 | 589397 | Parts | 280.50 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516092 |
| Mar 16, 2023 | 589397 | Travel Labor | 472.50 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516092 |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|---|---------------------|-------------------------------------|-----------------|--------|---|
| Mar 16, 2023 | 589397 | Surcharge | 5.37 | Paid | Materials & Services:Vehicle/Equipment Maintenance:516092 |
| Total Hughes Fire Equipment | | | 1,579.52 | | |
| IAFF 3650 - Redmond Firefighters Union | | | | | |
| Mar 6, 2023 | Union Dues - ACH | Union Dues from Alysha, David, Adam | 102.00 | Paid | Payroll Liabilities |
| Mar 6, 2023 | PAC Donations - ACH | PAC donations to Union from staff | 16.00 | Paid | Payroll Liabilities |
| Mar 16, 2023 | Union Dues - ACH | Union Dues for Alysha, David & Adam | 102.00 | Paid | Payroll Liabilities |
| Mar 16, 2023 | PAC Donations - ACH | PAC Donations from staff | 16.00 | Paid | Payroll Liabilities |
| Total IAFF 3650 - Redmond Firefighters Union | | | 236.00 | | |
| L.N. Curtis & Sons | | | | | |
| Mar 1, 2023 | INV678643 | Ansul Class A Foam, Silvex plus | 227.00 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |
| Mar 1, 2023 | INV678643 | Shipping | 95.25 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |
| Mar 3, 2023 | Uniforms | Workrite Short Sleeved Shirt 44in | 123.97 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Nomex pant 38 unhemmed | 141.54 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Nomex pant 34 unhemmed | 283.08 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Dual Complaint Pant 38x30 | 421.78 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Dual Compliant Pant 44x30 | 210.89 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Dual Complaint Pant 48x30 | 210.89 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Nomex pant 48x30 | 283.08 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Nomex pant 44x30 | 141.54 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Dual complaint pant 36x30 | 421.78 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Workrite Nomex pant 34x30 | 141.54 | Paid | Materials & Services:Uniforms |
| Mar 3, 2023 | Uniforms | Shipping | 25.99 | Paid | Materials & Services:Uniforms |
| Mar 6, 2023 | PO-0356 / INV681516 | Combustible sensor Replacement Kit | 365.75 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |
| Mar 6, 2023 | PO-0356 / INV681516 | Shipping | 24.13 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |
| Mar 20, 2023 | INV685038 | Women's Nomex Firefighter Pants | 272.64 | Paid | Materials & Services:Uniforms |
| Mar 20, 2023 | INV685038 | Shipping | 21.44 | Paid | Materials & Services:Uniforms |
| Mar 20, 2023 | Class A Foam | Ansul Class A Foam, Silvex plus | 340.50 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|--|-----------------------------|--|-----------------|----------|---|
| Mar 20, 2023 | Class A Foam | Shipping | 68.03 | Paid | Materials & Services:Fire Operations:Supplies/Equipment |
| Total L.N. Curtis & Sons | | | 3,820.82 | | |
| Life Flight Network | | | | | |
| Mar 1, 2023 | Renewal of Group Membership | Annual renewal of group membership | 780.00 | Paid | Materials & Services:Administration:Memberships |
| Total Life Flight Network | | | 780.00 | | |
| Life-Assist | | | | | |
| Mar 7, 2023 | PO-0365 / 1297896 | EMS Supply Order of Adenosine, Naloxone and Amiodarone | 111.75 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 16, 2023 | 1299472 | Oxytocin, 10u / 1 ml Vial | 18.21 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 16, 2023 | 1299472 | Minimum Order Fee | 14.60 | Paid | Materials & Services:EMS Operations:Supplies |
| Total Life-Assist | | | 144.56 | | |
| Local Government Law Group | | | | | |
| Mar 16, 2023 | | Services rendered for Local Contract Review Board email exchange and 2022 Public Contracting Rules | 289.00 | Paid | Materials & Services:Professional Services:Legal |
| Total Local Government Law Group | | | 289.00 | | |
| Mountain Medical Urgent Care | | | | | |
| Mar 16, 2023 | 1768 | Firefighter physical, Drug Testing, Lab Panels for Mark Cooley | 1,139.00 | Paid | Materials & Services:SAFER Grant Expenditures |
| Total Mountain Medical Urgent Care | | | 1,139.00 | | |
| Nationwide Retirement Solutions | | | | | |
| Mar 6, 2023 | Deferred Comp - EFT | Deferred Comp contributions from staff | 220.00 | Paid | Payroll Liabilities |
| Mar 16, 2023 | Deferred Comp - EFT | Deferred Comp contributions from staff | 220.00 | Paid | Payroll Liabilities |
| Total Nationwide Retirement Solutions | | | 440.00 | | |
| Oregon PERS | | | | | |
| Mar 8, 2023 | PERS - EFT | Employer contributions | 3,266.75 | Paid | Personnel Services:PERS |
| Mar 8, 2023 | PERS - EFT | Employee contributions, paid by Employer | 826.56 | Paid | Personnel Services:PERS |
| Mar 23, 2023 | PERS - EFT | Employer Contributions | 3,672.48 | Approved | Personnel Services:PERS |
| Mar 23, 2023 | PERS - EFT | Employee Contributions, paid by Employer | 931.37 | Approved | Personnel Services:PERS |
| Total Oregon PERS | | | 8,697.16 | | |
| Overhead Door Company of Central Oregon | | | | | |
| Mar 1, 2023 | 110141 | Annual Maintenance on all Bay doors, lubed and serviced and tested all | 727.50 | Paid | Materials & Services:Building & Maintenance:Maintenance |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|--|----------------------|---|-----------------|--------|--|
| | | door openers. Replaced one 11 gauge hinge. | | | |
| Total Overhead Door Company of Central Oregon | | | 727.50 | | |
| Pacific Power | | | | | |
| Mar 13, 2023 | 24712171-001 3 | Basic Charges, Load Size, Demand Charges & Kilowatt Usage | 3,732.41 | Paid | Materials & Services:Utilities:Electric |
| Mar 29, 2023 | 24712171-001 3 - EFT | Basic Charges, Load Size, Demand Charge, Kilowatt Usage | 1,167.59 | Paid | Materials & Services:Utilities:Electric |
| Total Pacific Power | | | 4,900.00 | | |
| Pamplin Media Group | | | | | |
| Mar 20, 2023 | 464757 | Publishing of Notice of Public Hearing for March 16, 2023 | 60.00 | Paid | Materials & Services:Administration:Advertising |
| Total Pamplin Media Group | | | 60.00 | | |
| Platt | | | | | |
| Mar 1, 2023 | 3S57761 | Replacement bulbs for Bay lights | 199.50 | Paid | Materials & Services:Building & Maintenance:Maintenance |
| Total Platt | | | 199.50 | | |
| Special Districts Insurance Services | | | | | |
| Mar 6, 2023 | 03-0052514 - ACH | April Health Premium for Employees | 7,226.65 | Paid | Personnel Services:Employee Benefits:Health Insurance |
| Mar 6, 2023 | 03-0052514 - ACH | April Dental Premium for Employees | 657.42 | Paid | Personnel Services:Employee Benefits:Dental Insurance |
| Mar 6, 2023 | 03-0052514 - ACH | April Long-Term Premium for Employees | 119.80 | Paid | Personnel Services:Employee Benefits:Long Term Disability Insurance |
| Total Special Districts Insurance Services | | | 8,003.87 | | |
| Streamline | | | | | |
| Mar 1, 2023 | 41F663CA-0028 - ACH | Mo. Fee for accounting platform | 100.00 | Paid | Materials & Services:Professional Services:Accounting/Payroll Services |
| Total Streamline | | | 100.00 | | |
| Sureline Broadband | | | | | |
| Mar 6, 2023 | 24972 | Monthly amount for phone and internet | 599.00 | Paid | Materials & Services:Utilities:Telecommunications |
| Total Sureline Broadband | | | 599.00 | | |
| Systems Design West | | | | | |
| Mar 21, 2023 | 20230565 | EMS Billing for February | 850.00 | Paid | Materials & Services:EMS Operations:Ambulance Billing Fees |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|----------------------------------|--------------|---|---------------|--------|--|
| Mar 21, 2023 | 20230565 | Postage | 14.49 | Paid | Materials & Services:EMS Operations:Ambulance Billing Fees |
| Total Systems Design West | | | 864.49 | | |
| TEC Equipment | | | | | |
| Mar 2, 2023 | 503266P3S | Maintenance on 532/516092: Check 22 Inspection, Oil and Fuel Filter change. verified no leaks , checked wheel bearing and king pin plant, greased all steering and suspension components, performed DOT service, etc. Labor | 259.00 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516092 |
| Mar 2, 2023 | 503266P3S | Parts | 297.72 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516092 |
| Mar 2, 2023 | 503266P3S | Misc Charges | 36.26 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516092 |
| Mar 2, 2023 | 503266P3S | TAX | 2.25 | Paid | Materials & Services:Vehicle/Equipme nt Maintenance:516092 |
| Total TEC Equipment | | | 595.23 | | |
| Terminix | | | | | |
| Mar 21, 2023 | 217830 | Maintenance on building for rodents, spiders, etc. | 100.00 | Paid | Materials & Services:Building & Maintenance:Maintenance |
| Total Terminix | | | 100.00 | | |
| Verizon Wireless | | | | | |
| Mar 6, 2023 | 9928468354 | Data charges for iPads | 240.06 | Paid | Materials & Services:Utilities:Telecom munications |
| Total Verizon Wireless | | | 240.06 | | |
| VISA - Chase | | | | | |
| Mar 1, 2023 | HD 379421710 | Pizza for PALS Class * Document too large to attach. View in Hubdoc: https://app.hubdoc.com/user/6807dd1a-fc75-4b3c-87a4-867bce47531d/document/379421710 | 66.00 | Paid | Materials & Services:Training |
| Mar 1, 2023 | HD 379488049 | Baseball caps | 127.50 | Paid | Materials & Services:Uniforms |
| Mar 4, 2023 | HD 381228514 | annual microsoft office 365 renewal | 99.99 | Paid | Materials & Services:Professional Services:Computer Services |
| Mar 7, 2023 | HD 381770829 | Station Supplies | 294.51 | Paid | Materials & Services:Building & Maintenance:Supplies |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|--------------|--------------|--|---------|--------|---|
| Mar 7, 2023 | HD 381771204 | Station Supplies | 47.35 | Paid | Materials & Services:Building & Maintenance:Supplies |
| Mar 7, 2023 | HD 381895319 | Badges and nameplates | 614.33 | Paid | Materials & Services:Uniforms |
| Mar 13, 2023 | HD 383828582 | Fee for use of Notary | 10.00 | Paid | Materials & Services:Administration:P ostage & Shipping |
| Mar 15, 2023 | 0006wm | post for full-time jobs listings FF/Paramedic | 199.00 | Paid | Materials & Services:Administration:A dvertising |
| Mar 15, 2023 | HD 384630122 | S-339 Frank Day | 478.49 | Paid | Materials & Services:Training |
| Mar 15, 2023 | HD 384630122 | Corrected invoice credit for government rate | (86.90) | Paid | Materials & Services:Training |
| Mar 16, 2023 | XXXX | Mo. Fee for use of Stamps.com | 17.99 | Paid | Materials & Services:Administration:P ostage & Shipping |
| Mar 17, 2023 | HD 386099598 | Plates, napkins, etc for Swearing In Ceremony | 39.45 | Paid | Materials & Services:Department Services:Events |
| Mar 18, 2023 | HD 386069574 | Cake for swearing in ceremony | 60.00 | Paid | Materials & Services:Department Services:Events |
| Mar 20, 2023 | INV-4427944 | Mo. fee for Xero accounting platform | 27.75 | Paid | Materials & Services:Professional Services:Accounting/Payro ll Services |
| Mar 20, 2023 | HD 386191854 | Drinks for Swearing in Ceremony | 22.95 | Paid | Materials & Services:Department Services:Events |
| Mar 20, 2023 | 21-1521 | Plaque for awards and recognitions. | 98.00 | Paid | Materials & Services:Department Services:Appreciation Dinner |
| Mar 21, 2023 | XXXX | Work on Banner for Wildlife Preparedness Open House | 125.00 | Paid | Materials & Services:Department Services:Events |
| Mar 22, 2023 | XXXX | Stickers for Equipment from Dana Signs | 111.25 | Paid | Materials & Services:EMS Operations:Supplies |
| Mar 22, 2023 | XXXX | Copy Paper, 10 reams | 49.99 | Paid | Materials & Services:Administration:S upplies |
| Mar 22, 2023 | XXXX | Vinyl Cement needed for replacement squares on Banner | 19.99 | Paid | Materials & Services:Administration:S upplies |
| Mar 23, 2023 | XXXX | Bugout bag for drawing at Wildfire Prep Open House on April 29th, 2023 | 119.29 | Paid | Materials & Services:Department Services:Events |
| Mar 24, 2023 | HD 387836784 | bulbs for range hood and electrical wire nuts | 41.92 | Paid | Materials & Services:Building & Maintenance:Maintenance |
| Mar 28, 2023 | XXXX | Purchase of Stamps from Stamp.com | 50.00 | Paid | Materials & Services:Administration:P ostage & Shipping |
| Mar 28, 2023 | 003518 | Job reposting for paramedic/firefighter position with Daily Dispatch | 405.00 | Paid | Materials & Services:Administration:A dvertising |

Payable Invoice Detail

| INVOICE DATE | REFERENCE | DESCRIPTION | GROSS | STATUS | ACCOUNT |
|---------------------------|--------------|---|-------------------|--------|---|
| Mar 29, 2023 | XXXX | Mo. Fee for Prime membership | 14.99 | Paid | Materials & Services:Administration:Memberships |
| Mar 30, 2023 | XXXX 33.34 | Wall clock for Training Room | 33.34 | Paid | Materials & Services:Building & Maintenance:Supplies |
| Mar 30, 2023 | HD 389916101 | Add bluetooth capable radio and fix back-up camera issue | 935.91 | Paid | Materials & Services:Vehicle Equipment/Maintenance:514230 |
| Mar 31, 2023 | HD 390294776 | Station Supplies | 103.45 | Paid | Materials & Services:Building & Maintenance:Supplies |
| Mar 31, 2023 | HD 390294794 | Station Supplies | 78.50 | Paid | Materials & Services:Building & Maintenance:Supplies |
| Total VISA - Chase | | | 4,205.04 | | |
| Weidner | | | | | |
| Mar 16, 2023 | 65411 | Materials for install of new exhaust system in Bay | 64,810.46 | Paid | Capital Outlay & Grant Awards:Building Purchases |
| Mar 16, 2023 | 65411 | Installation, Labor, Travel, Spiral Pipe, Equipment Rental and Electrical | 41,228.50 | Paid | Capital Outlay & Grant Awards:Building Purchases |
| Mar 16, 2023 | 65411 | Freight charges | 4,500.00 | Paid | Capital Outlay & Grant Awards:Building Purchases |
| Total Weidner | | | 110,538.96 | | |
| Total | | | 160,771.95 | | |



CROOKED RIVER RANCH FIRE & RESCUE

Fire Chief's Report April, 2023

- Calls for service in March totaled 59. A breakdown of calls by month is below:

| Calls by Incident Type | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 1-Fire (Building, Wildland, Vehicle, etc.) | 1 | 1 | 1 | | | | | | | | | 3 |
| 2-Overpressure Rupture, Explosion, Overheat (No Fire) | 0 | 0 | 0 | | | | | | | | | 0 |
| 3-Rescue & EMS | 48 | 48 | 45 | | | | | | | | | 141 |
| 4-Hazardous Condition (No Fire) | 1 | 1 | 0 | | | | | | | | | 2 |
| 5-Service Call | 4 | 6 | 0 | | | | | | | | | 10 |
| 6-Good Intent Call | 5 | 3 | 7 | | | | | | | | | 15 |
| 7-False Alarm & False Call | 1 | 0 | 1 | | | | | | | | | 2 |
| 8-Severe Weather & Natural Disaster | 0 | 0 | 0 | | | | | | | | | 0 |
| 9-Special/Other Incident | 0 | 0 | 0 | | | | | | | | | 0 |
| | 60 | 59 | 54 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Calls-To-Month End 2023 | | | | | | | | | | | | |
| | 173 | | | | | | | | | | | |
| Total Calls-To-Month End 2022 | 41 | 51 | 50 | 38 | 51 | 45 | 44 | 65 | 54 | 49 | 65 | 60 |

- Auto/Mutual Aid Given/Received (year-to-date)

- Auto-Aid Given – 2
- Auto-Aid Received – 2
- Mutual-Aid Given – 3
- Mutual-Aid Received – 5

- Volunteer Association Update

- The Easter Egg Hunt was a success! There were lots of kids who came out and all of the prize eggs were found. Thank you to everyone who helped make this event go smoothly.

- Grant Update:
 - OSFM Engine Grant: We were awarded a Type 3 Fire Engine through the program. Estimated delivery is early 2024.
 - Volunteer Fire Assistance (VFA) Grant: The application for this 50% matching grant has been submitted to the Oregon Department of Forestry. We applied for three replacement VHF mobile radios. Match can be with actual money or in-kind funds from volunteer training and response hours.
- The new 591 is complete and in-service. A detailed breakdown of budget expenses to complete the vehicle is attached at the end of this report.
- The application period is closed for the two permanent Shift Paramedic/Firefighters. The assessment center will be on April 24th. At the time of this report, we have received two applications.
- The security camera upgrade project is complete, and a software update is all that remains. The new parking lot camera has already been utilized in the theft of cans and bottles at the Lion's Drop Off in the parking lot.
- Fire Med Memberships report (month-to-date):
 - Memberships renewed: 18
 - New memberships: 2
 - Non-renewals: 6
 - Total for the year: 303
- Lot Assessments (year-to-date)
 - Number of assessment Requests: 15
 - Number of first assessment done: 15
 - Number of grant applications received: 14
 - Number of grant applications complete: 0

Respectfully submitted,

Sean Hartley
Fire Chief

Capital Outlay & Grant Awards:Apparatus Purchases Transactions

Crooked River Ranch Fire & Rescue Capital Reserve Fund From 1 Jul 2022 to 31 Mar 2023 Cash Basis

| Date | Type | Transaction | Reference | Debit | Credit |
|--------------------|------|---|--------------------------|------------------|--------------|
| 28 Aug 2022 | PAY | DMV Registration Payment: VISA - Chase | HD 316108895/ XXXX | 130.50 | |
| 31 Aug 2022 | PAY | Canopy, Truck Vault, & Slide Bed Payment: All American Truck | PO-0325 - Deposit | 5,000.00 | |
| 31 Aug 2022 | PAY | Payment: Wright Ford | 1063 | 31,747.00 | |
| 30 Sep 2022 | PAY | Front Bumper/Brush Guard Payment: Proline Fabrication Inc. | 1086 | 1,750.00 | |
| 31 Oct 2022 | PAY | Graphics/logos Payment: Dana Signs | 1124 | 2,040.00 | |
| 24 Jan 2023 | PAY | Caonpy, Truck Vault, & Slide Bed Payment: All American Truck | 511289 new command truck | 5,538.00 | |
| 31 Jan 2023 | PAY | Bendix King VHF mobile radio Payment: Day Wireless Systems | Q023783/ INV760520 | 3,251.07 | |
| 15 Mar 2023 | PAY | Payment: Day Wireless Systems | 1322 | | 29.09 |
| 15 Mar 2023 | PAY | Emerg. lights, siren, & console Payment: Day Wireless Systems | 1322 | 9,894.73 | |
| Total | | | | 59,351.30 | 29.09 |
| 31 Mar 2023 | | Balance | | 59,322.21 | |