Crooked River Ranch RFPD
6971 SW Shad Rd
Terrebonne, OR 97760-9250

October 13, 2026

A Board Workshop meeting of the Crooked River Ranch Rural Fire Protection District Board of Directors took place on Tuesday, October 13, 2026 @ 6:00pm, at the Crooked River Ranch Fire District Fire Station, located at 6971 SW Shad Road Crooked River Ranch, Oregon.

Board Workshop Minutes

1. Called to Order at 6:00pm by Director Cross

1.1 Flag Salute – led by Director Palmer

1.2 Roll Call- completed by Director Costigan. The following individuals were in attendance: Directors Palmer, Pahl, Costigan, Fletcher and Cross. Also, in attendance, Administrative Assistant Dana Schulke and Deputy Fire Marshal, Dennis Senko. Captain Delorto came in at 6:30 pm. Fire Chief Sean Hartley was excused. Members of the public were Robin Huber, Bill Burt and Kay Limbaugh.

2. Discussion on Board Policy 14.01 (Financial Management) - A handout of the Board Policy 14.01 was given to each Board Director to review. Director Cross stated that Dana had gone through the policies and noted some spelling errors to be corrected. Dana suggested to Director Cross that he assign one of the Board Directors to review the policy to add the new accounts payable process (bill pay by Chase, etc.) and take out some processes that might not apply now. Director Cross stated he will be the one to review this policy and will go over this with Chief Hartley and Dana. He will have this ready for the Board to review at the November Board meeting. There was no further discussion.

3. Discussion on additional Levy for Personnel / Capital Projects for the district – Director Cross asked Dana if Chief Hartley had given her any of the data requested for this topic. Dana stated, no he did not. Director Costigan stated that he and Chief Hartley talked about what it would costs to bring on 3 additional personnel but did not go over any Capital projects. Director Cross suggested that we table this topic until Thursday's Board meeting, and hopefully Chief Hartley will be here to review his data and information with the Board. It was agreed to table this topic until October 15th. There was no further discussion.

4. Discussion on Board positions up for election in 2027 – Director Cross stated that 2 positions will be up for election next year. He asked Director Palmer if he plans on running for the position, and Director Palmer said "no" he is not. Director Cross asked Director Costigan if he plans on running again, and Director Costigan stated he is "on the fence" with running again, but it is leaning towards no at this point due to family issues.

5. Discussion on Fire Chief's Evaluation Process – Director Costigan stated a draft copy of the questionnaire to give out to constituents is in the Board packet for review. He stated he would like to give this questionnaire out to the surround fire districts, the HOA staff, Road Department. Director Cross stated Director Costigan that it would be nice to compile a list of people to give the

survey to. Director Costigan stated he will compile the list and have it ready for review at Thursday's Board meeting. There was no further discussion.

6. Discussion on the 2025.2026 audit/financials – Director Pahl stated he has reviewed our 2025.2026 audit and did not see anything of major concern. He stated we just have the usual verbiage in the audit about segregation of duties. He asked Dana if Kory from Accuity was planning on attending our Board meeting on Thursday, Dana stated "yes", she is via Zoom.

7. Adjournment by Director Cross - 6:35 pm

Respectfully submitted,
Dana Schulke, Administrative Assistant